

**SECTION 001200 - INVITATION TO BID**

**Contractors are invited to submit SEALED BIDS for the bidding of the facility renovation for Alamance County Emergency Services facility.**

**BIDS ARE INVITED ON A LUMP SUM BASIS FOR THE FOLLOWING CONTRACT(S):**

**Contract 1 ..... General Construction**

**Drawings will be available on, or about, Tuesday April 7<sup>th</sup>, 2026.**

**Sealed bid proposals for the Bertie County 911 Communications New Facility will be received by Bertie County, County Manager, 106 Dundee St., Windsor, NC 27983 until 2:00 P.M. on Tuesday, May 5<sup>th</sup>, 2026.** Bidders are to submit one (1) original of their bid package. Bids submitted after the 2:00 P.M. deadline will NOT be accepted. The bids will be opened and read aloud at 2:00 P.M. in the Commissioner's Chambers at Bertie County Manager's Office located at 106 Dundee St., Windsor, NC 27983. Faxed bids will not be accepted. No award of the contract will be made at the bid opening.

Bids must be submitted in a sealed envelope and clearly marked with the project name and opening date. Bids must be received prior to 2:00 P.M. local time on the day of the bid opening at which time all proposals will be publicly opened and read at their scheduled time and location per the bid documents.

As part of the bid evaluation process, Bertie County reserves the right to hold bid evaluation meetings with selected contractors prior to selection and recommendation for a construction contract. If such bid evaluation meetings are needed, they will be held on **Monday, May 11, 2026, starting at 9:00AM at a location to be determined.** Contractors will be notified prior to the scheduled time should it be deemed necessary.

A Mandatory Pre-bid Meeting will be held **virtually via Zoom, on Wednesday, April 15th, at 2:00 P.M. at Meeting ID: 995 4049 6235; Passcode: 736729.** A site visit for prospective bidders may be scheduled upon request and at the sole discretion of the Owner. Requests will be coordinated with other bidders and the Architect's office.

The project consists of a new facility for the Bertie County 911 Communications Center for Bertie County.

**BID SECURITY**

- A. Bid Security shall be made payable to the Owner, Bertie County, in the amount of 5 percent (5%) of the Base Bid sum. Security shall be either CERTIFIED CHECK, BANK CASHIERS CHECK or BID BOND issued by the Surety licensed to conduct business in the state in which the Project is being constructed. The Owner reserves the right to approve the sufficiency of the required bid security.
- B. The successful bidder's Security will be retained until the successful bidder has signed the Contract and furnished the required PAYMENT and PERFORMANCE BONDS. The

Owner reserves the right to retain the Security of the next three (3) lowest bidders until the lowest Bidder enters into a Contract or until ninety (90) days after bid opening, whichever is the shorter. All other Bid Security will be returned as soon as practical. If any Bidder refuses to enter into a Contract, the Owner will retain its Bid Security as liquidated damages, but not as a penalty.

- C. The Bid Security is to be submitted and attached to the BID FORM at the time of submission of Bids.

All contractors and subcontractors involved with the project will, to the extent practical, use North Carolina products, materials, services and labor in the implementation of their projects. Additionally, contractor compliance with equal employment opportunity requirements of North Carolina NC G. S. 126-16 Equal Employment Opportunity shall be required.

Bertie County is an affirmative action/equal opportunity employer that selects contractors without consideration of race, religion, color, ethnic background, sex, age or handicapped status. Minority-owned businesses are encouraged to submit bids.

It is the policy of Bertie County to award public building contracts without regard to race, religion, color, creed, national origin, sex, age, or handicapping condition, as defined in G.S. 168A-3. [143-128.2(h)].

Bertie County reserves the right to reject any or all bids and to waive any or all irregularities, mistakes, omissions or informalities relative thereto. The date and time for the submittals of questions and for the submittal of bids as set forth in the Contract Documents shall be deemed mandatory. The failure to meet all submittal dates as set forth shall constitute a defect in the bid submission, which shall be grounds for rejection of the bid as non-responsive. The failure to meet any submittal dates shall not be considered a waivable irregularity omission or informality.

E-mailed questions should be directed to: SCHRADERGROUP, a Hord Coplan Macht Studio, Attn: Anne Lebo [alebo@hcmdesign.com](mailto:alebo@hcmdesign.com) and/ or Harry Pettoni at [hpettoni@sgarc.com](mailto:hpettoni@sgarc.com).

Bidders must comply with the Prevailing Wage Rates as determined for Bertie County, North Carolina as determined by the North Carolina Department of Labor and the United States Department of Labor's Wage and Hour Division.

The Contract Documents may be reviewed for bidding purposes without charge during business hours at the following location:

Bertie County  
Office of the County Manager  
106 Dundee St.  
Windsor, NC 27893  
Phone: 252-794-5300

SCHRADERGROUP, a Hord Coplan Macht Studio  
4208 Six Forks Road, Suite 1000  
Raleigh, NC 27609  
252-424-5968 (Anne Lebo, direct)

Builders and Contractors Exchange  
1118 Azalea Garden Road  
Norfolk, VA 23502  
Phone: 757-858-0680

McGraw Hill/Dodge  
1015 Chestnut Street  
Philadelphia, PA 19107  
Phone : 215-627-6493

ARC Document Solutions Morrisville  
951 Aviation Pkwy  
Morrisville, NC 27560  
919-388-9900

Sharpe Co. Raleigh  
5606 Chapel Hill Rd  
Raleigh, NC 27607  
800-688-0692

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