

Floodplain Development Permit Application

Bertie County, NC  
106 Dundee ST  
Windsor, NC 27983

Submittal Date: \_\_\_\_\_

PROPOSED PROJECT INFORMATION

Project Address \_\_\_\_\_ PIN \_\_\_\_\_

TYPE OF DEVELOPMENT    Excavation ☐    Fill ☐    Grading ☐    Erosion Control Measures/Structures ☐  
Non-Residential ☐    Residential ☐    New Construction ☐    Addition ☐    Renovation ☐    Other ☐

DETAILED PROJECT DESCRIPTION:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ESTIMATED CONSTRUCTION COST \$ \_\_\_\_\_

FIRM DATA:  <small>To be completed by County Staff</small>	Map Panel #/Suffix	Floodway: _____ or Non-Encroachment Area: _____ No-Rise Certification Required:
	Map Panel Date:	Map Index Date:
	Flood Zone	<input type="checkbox"/> VE/Coastal A <input type="checkbox"/> AE <input type="checkbox"/> AO <input type="checkbox"/> AH <input type="checkbox"/> A (no BFE)

DEVELOPMENT STANDARDS DATA (ALL ZONES)

1. Base Flood Elevation (BFE) per FIRM at development site: \_\_\_\_\_ (NAVD 1988).
2. Regulatory Flood Protection Elevation (RFPE) at development site (BFE plus Freeboard): \_\_\_\_\_ (NAVD 1988).  
NOTE: The RFPE also applies to all attendant utilities.
3. Will any watercourse be altered or relocated because of the proposed development? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, attach a description of the extent of the alteration or relocation.
4. Proposed Fill: Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, a survey with existing/proposed elevations and location of proposed fill is required.
5. Amount of Fill \_\_\_\_\_ An as-built survey is required showing the final grade elevations.
6. Lot Size (Sq. Ft.): \_\_\_\_\_ Area of Disturbance (Sq. Ft.): \_\_\_\_\_

DEVELOPMENT STANDARDS DATA (VE/COASTAL A ZONES ONLY):

1. V-Zone Certification with supporting plans and specifications are required **prior** to the issuance of the Floodplain Development.  
Submittal Date: \_\_\_\_\_ Approval Date: \_\_\_\_\_
2. Free of Obstruction - When any erosion control measures are proposed that may affect wave run-up, ramping or cause any obstruction, a coastal engineering analysis is required. Submittal Date: \_\_\_\_\_ Approved Date: \_\_\_\_\_
3. Enclosures below the lowest finished floor and RFPE are limited to building access, storage, and parking uses only and must provide a minimum of two (2) openings at 1 square inch per square foot of enclosed area below RFPE.

**DEVELOPMENT STANDARDS DATA (AE ZONES ONLY):**

1. Will attached garage (if applicable) be used for any purpose other than parking vehicles, building access or storage?  
Yes \_\_\_\_ No \_\_\_\_ If yes, then garage must be used in determining the lowest floor elevation.
2. Any enclosure (including crawlspaces, garages, etc.) below the lowest finished floor and RFPE must provide a minimum of two (2) openings at 1 square inch per square foot of enclosed area below RFPE.
3. Non-Residential Dry Floodproofing (if applicable): Elevation to which structure shall be flood proofed (1-foot above BFE or RFPE whichever is greater) \_\_\_\_\_ (NAVD 1988).

**Applicant Acknowledgement:** I, the undersigned, understand that the issuance of a floodplain development permit is contingent upon the above information being correct and that the plans and supporting data have been provided as required, including but not limited to a proposed elevation certificate, and prior to any change in scope of work a permit revision must be submitted to and approved by this department.

I also understand an under-construction elevation certificate will be required upon completion of the reference level, and that prior to the issuance of a certificate of compliance, a compliant final elevation certificate must be on file with Bertie County Planning and Inspections Department.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**APPLICANT INFO:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**OWNER INFO:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**OFFICE USE ONLY**

Flood Development Permit # \_\_\_\_\_ Date of Issuance: \_\_\_\_\_

Building Permit # \_\_\_\_\_ Date of Issuance: \_\_\_\_\_

Elevation Certificate Attached: Yes No

Notes:

**FLOOD DEVELOPMENT PERMIT APPROVAL**

This permit is approved for the construction or development activities described herein. Any modifications must be approved by the Floodplain Administrator before construction commences.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Floodplain Administrator