

**BERTIE COUNTY, NORTH CAROLINA
2022-2023 BUDGET ORDINANCE**

AN ORDINANCE ADOPTING THE ANNUAL BUDGET AND SETTING THE TAX RATE FOR THE COUNTY OF BERTIE FOR THE FISCAL YEAR 2022-2023.

WHEREAS, Article 3 of Chapter 159 of the North Carolina General Statutes (NCGS), requires local governments in North Carolina to adopt ordinances establishing an annual budget, in accordance with procedures established in said Article 3, and

WHEREAS, the Bertie County Board of Commissioners, following a public hearing as required by law has considered the proposed annual budget for Bertie County for the 2022-2023 Fiscal Year.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERTIE, NORTH CAROLINA:

SECTION 1. REVENUES: It is estimated that the revenues and Fund Balances of the funds hereafter listed will be available for the fiscal year beginning July 1, 2022, and ending June 30, 2023, to finance the appropriations set forth in SECTION 2 and in accordance with the chart of accounts established for Bertie County:

GENERAL FUND

Ad Valorem-Prior Years	\$452,000
Motor Vehicle-Prior Years	\$0
Penalties and Interest	\$123,200
Sales Tax -1% Pt of Collection	\$444,000
1/2 Cent Sales Tax Article 40	\$1,325,000
1/2 Cent Sales Tax Article 42	\$554,000
Sales Tax Law Change Article 44*524	\$926,000
1/4 Cent Sales Tax Article 46	\$275,000
Payment in Lieu of Taxes-Federal Land	\$50,000
Other Taxes	\$60
Unrestricted Intergovernmental	\$102,000
Restricted Intergovernmental	\$606,609
Permits & Fees	\$234,175
Medical Service Fees	\$989,297
Non-Emergency Transport Fees	\$902,557
Landfill Fees	\$2,115,235
Sales & Service	\$61,422
Miscellaneous	\$153,500
Interest Earned	\$10,000
Indirect Cost Water Systems	\$224,677
Transfers from School Capital Reserve	\$2,485,715
FUND BALANCE APPROPRIATED	\$-

AD VALOREM TAXES	\$10,600,000
MOTOR VEHICLE TAXES	\$1,685,000
GENERAL FUND REVENUES	

\$24,319,447

SOCIAL SERVICES FUND		
State and Federal Assistance	\$3,231,690	
Health Choice	\$650	
Transfer from General Fund	\$1,554,289	
SOCIAL SERVICES FUND REVENUES		\$4,786,629
911 WIRE/WIRELESS FUND		
Interest Earned	\$100	
User Charges and Fees	\$91,890	
911 WIRE/WIRELESS FUND REVENUE		\$91,990
LOTTERY		
Lottery Proceeds	\$150,000	
LOTTERY FUND REVENUE		\$150,000
Capital School Reserve		
CAPITAL SCHOOL RESERVE FUND	\$2,485,715	\$2,485,715
REVALUATION FUND		
Transfer from General Fund	\$80,000	
REVALUATION FUND REVENUES		\$80,000
DEBT SERVICE		
Transfer From General Fund-QZAB-Brt High	\$109,461	
Transfer From General Fund-BHS-2012A	\$1,947,131	
Transfer From General Fund-USDA Amb.	\$93,366	
DEBT SERVICE FUND REVENUES		\$2,149,958
COUNTY WATER DISTRICTS FUND		
Sale of Water & Fees	\$2,685,328	
COUNTY WATER DISTRICTS REVENUES		\$2,685,328
BERTIE TELEPHONE SYSTEM		
User and Miscellaneous Charges	\$62,000	
BERTIE TELEPHONE SYSTEM REVENUES		\$62,000
	REVENUES:	<u>\$36,811,067</u>

SECTION 2. APPROPRIATIONS: The following amounts are hereby appropriated for the operation of Bertie County Government and its departments and agencies for the fiscal year beginning July 1, 2022, and ending June 30, 2023. The Finance Director is authorized to make transfers from one appropriation to another within the same fund, excluding salary line items, which require approval of the County Manager. Amendments/transfers that increase the fund total must have Board approval. Purchase orders and contracts that are not complete and remain as encumbrances outstanding at June 30, 2022, shall be reclassified as “continuing contracts.” As such they shall be disencumbered and immediately re-encumbered against the following year appropriations.

GENERAL FUND

Governing Body	\$214,188	
Administration	\$381,157	
HR & Risk Management	\$87,778	
Finance	\$302,716	
Tax	\$641,245	
Legal	\$120,000	
Court Facilities	\$89,000	
Elections	\$258,969	
Register of Deeds	\$377,334	
Public Buildings & Grounds	\$941,016	
Data Center	\$287,930	
Sheriff	\$3,026,427	
Communications	\$625,417	
Emergency Management	\$538,522	
Emergency Medical Service	\$3,078,183	
Non-Emergency Transport	\$892,287	
Planning/Building Inspections	\$395,079	
Medical Examiner	\$19,000	
Animal Control	\$211,233	
Solid Waste	\$527,780	
Economic Development	\$192,513	
Cooperative Extension	\$282,372	
Soil Conservation	\$83,375	
Health	\$112,115	
Veterans Service Office	\$59,203	
Council on Aging/Nutrition	\$490,389	
Parks & Recreation	\$312,430	
Transfers-Social Services	\$1,554,289	
Transfers-Revaluation	\$80,000	
Transfers-Debt-QZAB-Bertie High	\$109,461	
Transfers-Debt-Bertie High School (2012A)	\$1,947,131	
Transfers-USDA Amb.	\$93,366	
Appropriations-Other Agencies	\$5,987,542	
GENERAL FUND APPROPRIATIONS		\$24,319,447

SOCIAL SERVICES FUND		
Social Services	\$4,786,629	
SOCIAL SERVICES FUND APPROPRIATIONS		\$4,786,629
911 WIRE/WIRELESS FUND		
911 Wire/Wireless Fees	\$91,990	
911 WIRE/WIRELESS APPROPRIATIONS		\$91,990
LOTTERY		
Lottery Proceeds	\$150,000	
LOTTERY FUND REVENUE		\$150,000
CAPITAL SCHOOL RESERVE FUND		
Capital School Reserve	\$2,485,715	
CAPITAL SCHOOL RESERVE FUND APPROPRIATIONS		\$2,485,715
REVALUATION FUND		
Revaluation	\$80,000	
REVALUATION FUND APPROPRIATIONS		\$80,000
DEBT SERVICE FUND		
Debt Service Payments	\$2,149,958	
DEBT SERVICE FUND APPROPRIATIONS		\$2,149,958
COUNTY WATER DISTRICTS FUND		
System Operations	\$2,685,328	
COUNTY WATER DISTRICTS APPROPRIATIONS		\$2,685,328
BERTIE TELEPHONE SYSTEM		
User and Miscellaneous Charges	\$62,000	
BERTIE TELEPHONE SYSTEM APPROPRIATIONS		\$62,000
EXPENSES:		<u>\$36,811,067</u>

SECTION 3. School Funding

The Bertie County Schools Current Expense Fund appropriation in the amount of \$3,027,671.00 is contained within the General Fund and shall be paid to the Bertie County Schools in twelve (12) equal monthly installments.

The Bertie County Schools Capital Outlay Fund appropriation of \$375,000 is contained within the General Fund and shall be paid to the Bertie County Schools as needed for payment of invoices. All unused funds shall transfer to the School Capital Reserve Fund.

The quarter-cent sales tax estimated appropriation of \$275,000 is contained within the General Fund and shall be paid to the Bertie County Schools as received monthly.

SECTION 4. AD VALOREM TAX LEVY: There is hereby levied for the fiscal year 2022-2023 an ad valorem property tax on all property having a situs in Bertie County as listed for taxes as of January 1, 2022 at a rate of eighty-six and half (86.5) cents per one hundred (100) dollars assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws.

The estimated ad valorem property tax set out in SECTION 1 of this ordinance is based on an estimated property value of \$1,449,135,310 (\$1,254,337,622 for real and personal property and public utilities, and \$194,797,688 for motor vehicles) and an estimated collection rate equal to the audited FY2020-2021 collection rates of 97.88% for real/personal property and public utilities and 100% for motor vehicles.

SECTION 5. SCHEDULE OF FEES – The Annual Fee Schedule, which is attached to this ordinance, sets all fees authorized to be charged by the County for County goods, services or other functions provided by County personnel, equipment, including consultation and other such activities; and, is hereby approved.

SECTION 6. LEVY OF PRIVILEGE LICENSES AND OTHER TAXES: There is hereby levied all County Privilege Licenses and Taxes, and fees as provided in the ordinances and resolutions duly adopted by the Board of Commissioners of Bertie County.

SECTION 7. DISTRIBUTION: Copies of this Budget Ordinance shall be furnished to the Finance Director, County Manager, Board of Education and Tax Assessor for direction in the carrying out of their duties.

SECTION 8. SPECIAL INSTRUCTIONS:

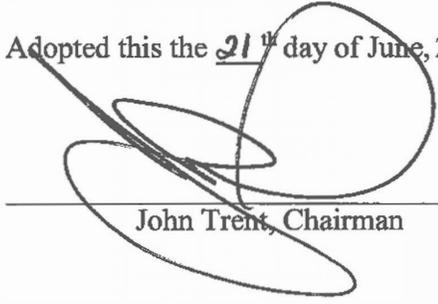
The Board of Commissioners has also approved the following:

- 401K – 3.0% contribution for supplemental retirement for non-law enforcement employees
- \$200 health savings account
- Employees hired after July 1, 2016 will no longer be eligible for retiree health insurance benefits.

SECTION 9. EFFECTIVE DATE

That this ordinance shall be in full force and effect on July 1, 2022.

Adopted this the 21st day of June, 2022:



John Trent, Chairman



LaShonda Cartwright, Clerk to the Board



William Roberson, Finance Director

BERTIE COUNTY DEPARTMENTAL FEE SCHEDULE

ALL DEPARTMENTS Impose a \$25.00 returned check fee

BERTIE COUNTY PLANNING & INSPECTIONS FEES EFFECTIVE - JULY 1, 2022

**Beginning work before permits are issued will result in permit fees being doubled in addition to a charge of \$50 per day for continuing work after being ordered to stop until permit has been approved.*

Residential Permits

	\$ per sq foot/Other	Minimum	
Construction	\$0.20	\$ 50.00	
Construction (Other*)	\$0.10	\$ 40.00	* Unheated area or accessory structure
Minor Repair/Remodel (Level I,II)	n/a	\$ 50.00	
Major Repair/Remodel (Level III)	\$0.10	\$ 50.00	
Manufactured Home	\$0.25	\$ 50.00	(Includes trades)
Modular (On-frame & Off-frame)	\$0.25	\$ 50.00	(Includes trades)
Electrical - New Construction	\$0.05	\$ 50.00	
Electrical - <i>Repair/Replace/Restore Power</i>	n/a	\$ 50.00	
Elec (Temp Service)	n/a	\$ 50.00	
Plumbing	\$0.05	\$ 50.00	
Plumbing - Repair/Replace	n/a	\$ 50.00	
Mechanical - New Construction	\$0.05	\$ 50.00	
Mechanical - Repair/Replace	n/a	\$ 50.00	
Insulation	\$0.05	\$ 50.00	
Gas Installation	n/a	\$ 50.00	
Reinspection	Per Trip	\$ 50.00	
Solar Power (Residential Panels)	\$75 per panel	\$ 50.00	Plus electrical permit

Commercial Permits

	\$ per sq foot	Minimum
Construction	\$0.25	\$ 75.00
Minor Repair/Remodel (Level I,II)	n/a	\$ 75.00
Major Repair/Remodel (Level III)	\$0.15	\$ 75.00
Electrical - New Construction or Rewire of existing building	\$0.10	\$ 75.00
Electrical - Repair/Replace/Restore Power	n/a	\$ 75.00
Elec (Temp Service)	n/a	\$ 50.00
Plumbing - New Construction	\$0.10	\$ 75.00
Plumbing - Repair/Replace	n/a	\$ 75.00
Mechanical - New Construction	\$0.10	\$ 75.00
Mechanical - Repair/Replace	n/a	\$ 75.00
Insulation	\$0.05	\$ 75.00
Gas Installation	n/a	\$ 75.00
Reinspection	Per Trip	\$ 50.00

Fire Inspections

Opening/reopening a business, change of use/occupancy, change of name/ownership, or ABC permit	n/a	\$ 150.00
New Construction (NC Fire Code 105.7)	\$0.10	\$ 75.00
Pyrotechnic	n/a	\$ 250.00
Festivals, Fairs, Carnivals, etc.	n/a	\$ 150.00
All other fire inspections (child daycare, group homes, etc.)	n/a	\$ 75.00

Communication Towers

	Costs	Minimum
Tower, Building & Electrical	n/a	\$ 1,200
Replacing or Adding Antenna	\$100 each	\$ 100.00

Solar Farms

\$0.50 per panel \$1,000.00 Electrical permit included

Demolition (Res & Com)

n/a \$ 50.00

Planning Fees

Minor Subdivisions	\$50 per lot	
Major Preliminary	\$200 + \$5 per lot	
Major Final (<i>No Change</i>)	\$25 per lot	
PUD Master Plans	\$1,200 (up to 1,000 units)	(Add \$5 per unit over 1,000)
PUD Preliminary	\$200 + \$5 per lot	
PUD Final	\$5 per unit & \$25 per SF lot	

BERTIE COUNTY EMERGENCY SERVICES – EFFECTIVE JANUARY 1, 2022

EMS Responses

Level of Service	Price
ALS 1 Emergency	\$670.00
ALS Non-Emergency	\$425.00
ALS Level 2 Emergency	\$854.21
BLS Emergency	\$496.99
BLS Non-Emergency	\$350.00
Specialty Care Transport	\$1,009.52
Mileage	\$13.00

Non -Emergency Transport

Level of Service	Price
BLS Non-Emergency	\$350.00
BLS Emergency	\$450.00
Mileage	\$12.00

BERTIE COUNTY BOARD OF ELECTIONS FEES – EFFECTIVE JULY 1, 2014

Item	Price
Voter Registration List (Complete or Partial)	\$0.05 per page
Electronic Copies on CD	\$15.00
Email	FREE

BERTIE COUNTY RECREATION FEES – EFFECTIVE JULY 1, 2014

Ball fields (as is)	\$25.00 deposit
Lights (additional charge)	\$15.00 an hour
Ball Fields (dressed)	\$10.00 additional fee

Field Rentals by the hour:

<i>1 hour</i>	
Resident	\$10.00
Non-resident	\$18.00
<i>6 hours</i>	
Resident	\$50.00
Non-Resident	\$58.00
<i>12 hours</i>	
Resident	\$80.00
Non-Resident	\$100.00
<i>Weekend</i>	
Resident	\$150.00
Non-Resident	\$220.00

Other Fees:

Youth Sports Registration	\$20.00 per child
Adult Sports Registration	\$250.00 per team
Concession Revenue	10% of profit
Senior Registration	\$35.00 per quarter ages 55-59
Copies (Admin. Office)	\$0.10 per page
Uniform purchases	\$12.00-\$15.00
Shin Guards	\$5.00
Uniform Late Fee	\$2.00-\$15.00
Complex Rental	See attached

BERTIE COUNTY TAX MAPPING FEES – EFFECTIVE JULY 1, 2022

GIS Maps	Current	Proposed Increase
8 ½ x 11 (Letter size)	\$2.00	\$3.00
8 ½ x 14 (Legal size)	\$3.00	\$4.00
11 x 17	\$5.00	
13 x 19	\$8.00	
34 x 44	\$15.00	
Specialty Maps start at	\$25.00	
 Scanned Plot or Blueprints		
22 x 34	\$5.00	
34 x 44	\$8.00	
 Others Fees:		
911 County Map	\$2.00	\$3.00
Print Picture of House	\$0.50	\$1.00
Print Screen	\$0.10	\$0.25
Property Record Card	\$1.00	
911 Road Book Copy	\$4.00	\$5.00
Zerox Copy	NEW	\$0.25

BERTIE COUNTY REGISTER OF DEEDS FEES – EFFECTIVE JULY 1, 2014

Uncertified Copies	
Birth	\$0.20
Death	\$0.20
Marriage	\$0.20
Combined Real Property	\$0.20
Miscellaneous Fees	\$0.20
Pin-Copy Deposits	\$0.20
<i>(attorneys, surveyors, tax, DSS)</i>	
 Other Fees:	
Black and White copies	\$0.10
Color copies	\$0.50
CD/DVD/DVD-R	\$1.00

Bertie County Senior Center Use Policies

The Bertie County Senior Center was developed for the use of Bertie County Senior Citizens.

The Senior Center Gym can be used by the following organizations (by priority) after arrangements have been made with the Council on Aging Staff.

Bertie County Senior Citizens (no charge)

Bertie County Government Agencies (no charge)

N.C. State Agencies (no charge)

County/State Educational Institutions (no charge)

Non Profit Organizations and Businesses may rent the Senior Center for \$200.00 a day plus a \$50.00 incidental fee. The incidental fee is refundable if there is no damage or if proper clean up is done.

NO parties (birthday/graduation/wedding receptions/etc.) will be allowed unless it is a Senior Citizens party.

Alcoholic beverages and smoking are NOT ALLOWED and are strictly prohibited.

Events are limited to four (4) hours.

When paying to use facility, an admission at the door will be allowed only to cover the direct cost of programs. If using the facility for free, only a basket can be passed around to ask for a donation.

Anyone requesting the use of the Senior Center must sign and abide by the “Agreement for use of the Senior Center Gym.”

Failure to abide by the “Agreement for use of the Senior Center Guidelines” can result in loss of organization’s privilege to rent the Senior Center.

Agreement for Use of Senior Center Gym

The following rules will apply when using the Senior Center:

1. Arrangements will be made with the Senior Center staff regarding set up times.
2. Maximum occupancy of the gym is 150 persons. Exceeding this limit is unlawful.
3. Extension cords must meet existing fire codes.
4. No scotch tape or nails will be used on the walls. Masking tape use only.
5. DO NOT drag tables or chairs across floor.
6. If any problems are noted with building (i.e., heating, ac, plumbing, etc), please report these to maintenance at (252) 724-1685 as soon as possible.
7. If Senior Center chairs are used, please restack them in a neat and orderly manner, 10 chairs to a stack and on the chair dolly. If Senior Center tables are used, please place them on the table truck and return to the closet. DO NOT BLOCK CIRCUIT BOX IN CLOSET AT THE BACK OF CLOSET. Please note exceptions in agreement # 15.
8. If food is served, please be sure tables and floors are clean.
9. Alcoholic beverages and smoking are NOT ALLOWED and are strictly prohibited.
10. The stage floor is easily marked. Please be sure floor is clean.
11. When leaving the building, be sure the heat is set on 70 or the air conditioning is set on 74, based on the season.
12. The Senior Center gym must be clean by 8:30 am on the following working day, unless prior arrangements have been made with the Senior Center Director. If the gym is not clean there will be a minimum \$50.00 additional charge for cleaning.
13. User is responsible and will be charged for any damages done to building or furnishings.
14. The key will be returned the following working day.
15. When vacating the Senior Center, the following order of chairs and tables must be maintained. One table should be placed by the water cooler and 2 tables by the stairs on each side wall. Put all brown framed chairs on dolly with brown framed chairs and all gold framed chairs with gold framed chairs. Place gold framed chairs in closet and brown framed chairs on the same side wall as the water cooler. Please DO NOT cover air vents.
16. DO NOT put hot items directly on tables. Use hot pads, towels, etc. for hot items.

I agree to abide by the above rules, and if they are not met, will be prepared to pay for the damages. Failure to abide by these rules not only can result in loss of organization's privilege to rent the Senior Center.

Date

Signature

Date Gym will be used

Organization

**RESOLUTION
AMENDING ADOPTED RATE STRUCTURE
FOR
BERTIE COUNTY REGIONAL WATER SYSTEM
COUNTY WATER DISTRICT I II III IV**

WHEREAS, the Rules & Regulations for the Districts were previously adopted on June 30, 2016, and amended on April 26, 2021.

WHEREAS, monthly rates need to be amended in order to generate sufficient revenues to meet budgeted expenses,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF COUNTY WATER DISTRICT I, II, III, and IV.

That the rate schedule is amended as follows:

Residential

Flat Rate	\$ 16.50
	\$ 5.50/1,000 gallons

Commercial

Flat Rate	\$ 30.00
	\$ 6.00/1,000 gallons

2" Meter

Flat Rate	\$ 120.00
	\$ 5.50/1,000 gallons

Municipal

Flat Rate	\$ 16.50
	\$ 5.50/1,000 gallons

Industrial

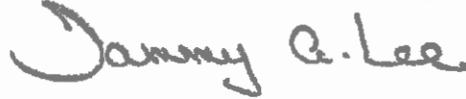
Flat Rate	\$ 500.00
	\$ 6.00/1,000 gallons

Institution/Prison

Flat Rate	\$6,000.00
	\$ 9.00/1,000 gallons

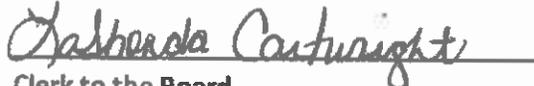
The above rates were revised and shall become effective on July 1, 2021

Adopted this 26th day of April, 2021.



Tammy A. Lee Chair
County Water District I II III IV
Operate as One Entity

(Seal)



Barbara Castunight
Clerk to the Board