

**BERTIE COUNTY, NORTH CAROLINA
2020-2021 BUDGET ORDINANCE**

AN ORDINANCE ADOPTING THE ANNUAL BUDGET AND SETTING THE TAX RATE FOR THE COUNTY OF BERTIE FOR THE FISCAL YEAR 2020-2021.

WHEREAS, Article 3 of Chapter 159 of the North Carolina General Statutes (NCGS), requires local governments in North Carolina to adopt ordinances establishing an annual budget, in accordance with procedures established in said Article 3, and

WHEREAS, the Bertie County Board of Commissioners, following a public hearing as required by law has considered the proposed annual budget for Bertie County for the 2020-2021 Fiscal Year.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERTIE, NORTH CAROLINA:

SECTION 1. REVENUES: It is estimated that the revenues and Fund Balances of the funds hereafter listed will be available for the fiscal year beginning July 1, 2020, and ending June 30, 2021, to finance the appropriations set forth in SECTION 2 and in accordance with the chart of accounts established for Bertie County:

GENERAL FUND	
Ad Valorem-Prior Years	\$564,241
Motor Vehicle-Prior Years	\$1,400
Penalties and Interest	\$115,000
Sales Tax -1% Pt of Collection	\$360,000
1/2 Cent Sales Tax Article 40	\$1,185,560
1/2 Cent Sales Tax Article 42	\$455,000
Sales Tax Law Change Article 44*524	\$821,500
1/4 Cent Sales Tax Article 46	\$200,000
Payment in Lieu of Taxes-Federal Land	\$50,000
Other Taxes	\$50
Unrestricted Intergovernmental	\$100,000
Restricted Intergovernmental	\$1,148,874
Permits & Fees	\$266,100
Medical Service Fees	\$961,472
Non-Emergency Transport Fees	\$1,061,131
Landfill Fees	\$2,000,000
Sales & Service	\$50,622
Hospital Lease	\$826,651
Miscellaneous	\$185,500
Interest Earned	\$35,000
Indirect Cost Water Systems	\$259,159
Transfers from Lottery	\$-
Transfers from School Capital Reserve	\$2,505,336
FUND BALANCE APPROPRIATED	\$-
AD VALOREM TAXES	\$10,201,638
MOTOR VEHICLE TAXES	\$1,401,300
GENERAL FUND REVENUES	\$24,755,534

SOCIAL SERVICES FUND		
State and Federal Assistance	\$3,358,476	
Health Choice	\$5,050	
Transfer from General Fund	\$1,164,091	
SOCIAL SERVICES FUND REVENUES		\$4,527,617
911 WIRE/WIRELESS FUND		
Interest Earned	\$500	
User Charges and Fees	\$216,304	
911 WIRE/WIRELESS FUND REVENUE		\$216,804
CAPITAL SCHOOL RESERVE FUND		
Capital School Reserve	\$2,505,336	
CAPITAL SCHOOL RESERVE FUND		\$2,505,336
REVALUATION FUND		
Transfer from General Fund	\$80,000	
REVALUATION FUND REVENUES		\$80,000
DEBT SERVICE		
Transfer From General Fund-QZAB-Brt High	\$109,461	
Transfer From General Fund-Middle School	\$203,390	
Transfer From General Fund-DSS-Building	\$230,516	
Transfer From General Fund-Hospital	\$826,651	
Transfer From General Fund-BHS-2012A	\$841,461	
Transfer From General Fund-BHS-2012B	\$775,250	
Transfer From General Fund-USDA Amb.	\$93,366	
DEBT SERVICE FUND REVENUES		\$3,080,095
COUNTY WATER DISTRICTS FUND		
Sale of Water & Fees	\$2,806,159	
COUNTY WATER DISTRICTS REVENUES		\$2,806,159
BERTIE TELEPHONE SYSTEM		
User and Miscellaneous Charges	\$62,000	
FUND BALANCE APPROPRIATED	\$30,000	
BERTIE TELEPHONE SYSTEM REVENUES		\$92,000
REVENUES:		<u>\$38,063,545</u>

SECTION 2. APPROPRIATIONS: The following amounts are hereby appropriated for the operation of Bertie County Government and its departments and agencies for the fiscal year beginning July 1, 2020, and ending June 30, 2021. The Finance Director is authorized to make transfers from one appropriation to another within the same fund, excluding salary line items, which require approval of the County Manager. Amendments/transfers that increase the fund total must have Board approval. Purchase orders and contracts that are not complete and remain as encumbrances outstanding at June 30, 2020, shall be reclassified as “continuing contracts.” As such they shall be disencumbered and immediately re-encumbered against the following year appropriations.

GENERAL FUND

Governing Body	\$191,645	
Administration	\$374,085	
HR & Risk Management	\$77,657	
Finance	\$280,260	
Tax	\$659,947	
Legal	\$135,000	
Court Facilities	\$96,580	
Elections	\$219,656	
Register of Deeds	\$347,250	
Public Buildings & Grounds	\$836,208	
Data Center	\$286,819	
Sheriff	\$2,843,859	
Communications	\$584,716	
Emergency Management	\$545,459	
Emergency Medical Service	\$2,494,928	
Non-Emergency Transport	\$916,443	
Planning/Building Inspections	\$338,090	
Medical Examiner	\$19,000	
Animal Control	\$210,018	
Solid Waste	\$501,188	
Economic Development	\$182,939	
Cooperative Extension	\$306,284	
Soil Conservation	\$79,123	
Health	\$106,382	
Veterans Service Office	\$56,809	
Council on Aging/Nutrition	\$508,143	
Parks & Recreation	\$315,084	
Library – Temp location	\$40,000	
Covid Response	\$558,274	
Transfers-Social Services	\$1,164,091	
Transfers-Revaluation	\$80,000	
Transfers-Debt-Middle School	\$203,390	
Transfers-Debt-DSS	\$230,516	
Transfers-Debt-QZAB-Bertie High	\$109,461	
Transfers-Debt-Hospital	\$826,651	
Transfers-Debt-Bertie High School (2012 A/B)	\$1,616,711	
Transfers-USDA Amb.	\$93,366	
Appropriations-Other Agencies	\$6,319,502	
GENERAL FUND APPROPRIATIONS		\$24,755,534

SOCIAL SERVICES FUND		
Social Services	\$4,527,617	
SOCIAL SERVICES FUND APPROPRIATIONS		\$4,527,617
911 WIRE/WIRELESS FUND		
911 Wire/Wireless Fees	\$216,804	
911 WIRE/WIRELESS APPROPRIATIONS		\$216,804
CAPITAL SCHOOL RESERVE FUND		
Capital School Reserve	\$2,505,336	
CAPITAL SCHOOL RESERVE FUND APPROPRIATIONS		\$2,505,336
REVALUATION FUND		
Revaluation	\$80,000	
REVALUATION FUND APPROPRIATIONS		\$80,000
DEBT SERVICE FUND		
Debt Service Payments	\$3,080,095	
DEBT SERVICE FUND APPROPRIATIONS		\$3,080,095
COUNTY WATER DISTRICTS FUND		
System Operations	\$2,806,159	
COUNTY WATER DISTRICTS APPROPRIATIONS		\$2,806,159
BERTIE TELEPHONE SYSTEM		
User and Miscellaneous Charges	\$92,000	
BERTIE TELEPHONE SYSTEM APPROPRIATIONS		\$92,000
EXPENSES:		<u>\$38,063,545</u>

SECTION 3. School Funding

The Bertie County Schools Current Expense Fund appropriation in the amount of \$3,027,671.00 is contained within the General Fund and shall be paid to the Bertie County Schools in twelve (12) equal monthly installments.

The Bertie County Schools Capital Outlay Fund appropriation of \$375,000 is contained within the General Fund and shall be paid to the Bertie County Schools as needed for payment of invoices. All unused funds shall transfer to the School Capital Reserve Fund.

The quarter-cent sales tax estimated appropriation of \$200,000 is contained within the General Fund and shall be paid to the Bertie County Schools as received monthly.

SECTION 4. AD VALOREM TAX LEVY: There is hereby levied for the fiscal year 2020-2021 an ad valorem property tax on all property having a situs in Bertie County as listed for taxes as of January 1, 2020 at a rate of eighty-six and half (86.5) cents per one hundred (100) dollars assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws.

The estimated ad valorem property tax set out in SECTION 1 of this ordinance is based on an estimated property value of \$1,382,385,051 (\$1,220,385,051 for real and personal property and public utilities, and \$162,000,000 for motor vehicles) and an estimated collection rate equal to the audited FY2018-2019 collection rates of 96.64% for real/personal property and public utilities and 100% for motor vehicles.

SECTION 5. SCHEDULE OF FEES – The Annual Fee Schedule, which is attached to this ordinance, sets all fees authorized to be charged by the County for County goods, services or other functions provided by County personnel, equipment, including consultation and other such activities; and, is hereby approved.

SECTION 6. LEVY OF PRIVILEGE LICENSES AND OTHER TAXES: There is hereby levied all County Privilege Licenses and Taxes, and fees as provided in the ordinances and resolutions duly adopted by the Board of Commissioners of Bertie County.

SECTION 7. DISTRIBUTION: Copies of this Budget Ordinance shall be furnished to the Finance Director, County Manager, Board of Education and Tax Assessor for direction in the carrying out of their duties.

SECTION 8. SPECIAL INSTRUCTIONS:

The Board of Commissioners has also approved the following:

- 401K – 3.0% contribution for supplemental retirement for non-law enforcement employees
- \$200 health savings account
- The County Manager and Finance Officer are hereby instructed to provide for the establishment of an irrevocable trust fund for OPEB obligations, both current and future. Beginning July 1, 2016, a monthly allocation of \$100 per position was established to be included in the budget ordinance for that year and that same total amount for all future years, which shall be deposited in the OPEB trust.
- Employees hired after July 1, 2016 will no longer be eligible for retiree health insurance benefits.

SECTION 9. EFFECTIVE DATE

That this ordinance shall be in full force and effect on July 1, 2020.

Adopted this the 18th day of June, 2020:



Ron Wesson, Chairman



Sarah S. Tinkham, Clerk to the Board



William Roberson, Finance

BERTIE COUNTY DEPARTMENTAL FEE SCHEDULE

*****ALL DEPARTMENTS Impose a \$25.00 returned check fee*****

BERTIE COUNTY PLANNING & INSPECTIONS FEES EFFECTIVE - JULY 1, 2020

Residential Permits

	\$ per sq foot/Other	Minimum			
Construction	\$0.20	\$ 50.00			
Construction (Other*)	\$0.10	\$ 40.00	* Unheated area or accessory structure		
Minor Repair/Remodel (Level I,II)	n/a	\$ 50.00			
Major Repair/Remodel (Level III)	\$0.10	\$ 50.00			
			SW	DW	TW
Manufactured Home	\$50/MH (Recycling AMH)	\$ 100.00	\$125	\$150	(Includes setup, elec., plumb, mech)
Modular (On-frame & Off-frame)	\$0.25	\$ 50.00	(Includes trades)		
Electrical - New Construction	\$0.05	\$ 50.00			
Electrical - <i>Repair/Replace/Restore Power</i>	n/a	\$ 50.00			
Elec (Temp Service)	n/a	\$ 50.00			
Plumbing	\$0.05	\$ 50.00			
Plumbing - Repair/Replace	n/a	\$ 50.00			
Mechanical - New Construction	\$0.05	\$ 50.00			
Mechanical - Repair/Replace	n/a	\$ 50.00			
Insulation	\$0.05	\$ 50.00			
Gas Installation	n/a	\$ 50.00			
Reinspection	Per Trip	\$ 50.00			
Solar Power (Residential Panels)	\$75 per panel	\$ 50.00	Plus electrical permit		

Commercial Permits

	\$ per sq foot	Minimum
Construction	\$0.25	\$ 75.00
Minor Repair/Remodel (Level I,II)	n/a	\$ 75.00
Major Repair/Remodel (Level III)	\$0.15	\$ 75.00
Electrical - New Construction or Rewire of existing building	\$0.10	\$ 75.00
Electrical - Repair/Replace/Restore Power	n/a	\$ 75.00
Elec (Temp Service)	n/a	\$ 50.00
Plumbing - New Construction	\$0.10	\$ 75.00
Plumbing - Repair/Replace	n/a	\$ 75.00
Mechanical - New Construction	\$0.10	\$ 75.00
Mechanical - Repair/Replace	n/a	\$ 75.00
Insulation	\$0.05	\$ 75.00
Gas Installation	n/a	\$ 75.00
Reinspection	Per Trip	\$ 50.00

Fire Inspections

Opening/reopening a business, change of use/occupancy, change of name/ownership, or ABC permit	n/a	\$ 150.00
New Construction (NC Fire Code 105.7)	\$0.10	\$ 75.00
Pyrotechnic	n/a	\$ 250.00
Festivals, Fairs, Carnivals, etc.	n/a	\$ 150.00

Communication Towers

	Costs	Minimum	
Tower, Building & Electrical	n/a	\$ 1,200	
Replacing or Adding Antenna	\$100 each	\$ 100.00	
<u>Solar Farms</u>	\$0.50 per panel	\$1,000.00	Electrical permit included
<u>Demolition (Res & Com)</u>	n/a	\$ 50.00	
<u>Planning Fees</u>			
Minor Subdivisions	\$50 per lot		
Major Preliminary	\$200 + \$5 per lot		
Major Final (<i>No Change</i>)	\$25 per lot		
PUD Master Plans	\$1,200 (up to 1,000 units)		(Add \$5 per unit over 1,000)
PUD Preliminary	\$200 + \$5 per lot		
PUD Final	\$5 per unit & \$25 per SF lot		

BERTIE COUNTY EMERGENCY SERVICES – EFFECTIVE JULY 1, 2014

Level of Service	HCPCS Code	Price
ALS 1 Emergency	A0427	\$600.00
ALS Non-Emergency	A0426	\$400.00
ALS Level 2 Emergency	A0433	\$800.00
BLS Emergency	A0429	\$500.00
BLS Non-Emergency	A0428	\$400.00
Specialty Care Transport	A0434	\$900.00
Mileage	A0425	\$13.00

BERTIE COUNTY BOARD OF ELECTIONS FEES – EFFECTIVE JULY 1, 2014

Item	Price
Voter Registration List (<i>Complete or Partial</i>)	\$0.05 per page
Electronic Copies on CD	\$15.00
Email	FREE

BERTIE COUNTY RECREATION FEES – EFFECTIVE JULY 1, 2014

Ball fields (as is)	\$25.00 deposit
Lights (additional charge)	\$15.00 an hour
Ball Fields (dressed)	\$10.00 additional fee

Field Rentals by the hour:

<i>1 hour</i>	
Resident	\$10.00
Non-resident	\$18.00
<i>6 hours</i>	
Resident	\$50.00
Non-Resident	\$58.00
<i>12 hours</i>	
Resident	\$80.00
Non-Resident	\$100.00
<i>Weekend</i>	
Resident	\$150.00
Non-Resident	\$220.00

Other Fees:

Youth Sports Registration	\$20.00 per child
Adult Sports Registration	\$250.00 per team
Concession Revenue	10% of profit
Senior Registration	\$35.00 per quarter ages 55-59
Copies (Admin. Office)	\$0.10 per page
Uniform purchases	\$12.00-\$15.00
Shin Guards	\$5.00
Uniform Late Fee	\$2.00-\$15.00
Complex Rental	See attached

BERTIE COUNTY TAX MAPPING FEES – EFFECTIVE JULY 1, 2014

GIS Maps

8 ½ x 11 (Letter size)	\$2.00
8 ½ x 14 (Legal size)	\$3.00
11 x 17	\$5.00
13 x 19	\$8.00
34 x 44	\$15.00
Specialty Maps start at	\$25.00

Scanned Plot or Blueprints

22 x 34	\$5.00
34 x 44	\$8.00

Others Fees:

911 County Map	\$2.00
Print Picture of House	\$0.50
Print Screen	\$0.10
Property Record Card	\$1.00
911 Road Book Copy	\$4.00

BERTIE COUNTY REGISTER OF DEEDS FEES – EFFECTIVE JULY 1, 2014

Uncertified Copies

Birth	\$0.20
Death	\$0.20
Marriage	\$0.20
Combined Real Property	\$0.20
Miscellaneous Fees	\$0.20
Pin-Copy Deposits	\$0.20
<i>(attorneys, surveyors, tax, DSS)</i>	

Other Fees:

Black and White copies	\$0.10
Color copies	\$0.50
CD/DVD/DVD-R	\$1.00

Agreement for Use of Bertie County Senior Center Gym

The following rules will apply when using the Senior Center:

1. Arrangements will be made with the Senior Center Staff regarding set up time.
2. Maximum occupancy of the gym is 370 persons. Exceeding this limit is unlawful.
3. Extension cords must meet existing fire code.
4. No scotch tape or nails will be used on the walls. Masking tape use only.
5. DO NOT drag tables or chairs across floor.
6. If any problems are noted with building (i.e., heating, ac, plumbing, etc.), please report these to maintenance at (252) 724-1685 as soon as possible.
7. If Senior Center chairs are used, please restack them in a neat and orderly manner, 10 chairs to a stack and on the chair dolly. If Senior Center tables are used, please place them on the table track and return to the closet. Please note exceptions in agreement #15.
8. If food is served, please be sure tables and floors are clean.
9. Alcoholic beverages and smoking are not allowed and are strictly prohibited.
10. The stage floor is easily marked. Please be sure floor is clean.
11. When leaving the building, be sure the heat is set on 70 or the air conditioning is set on 74, based on the season.
12. The Senior Center gym must be clean by 8:30 AM on the following work day, unless prior arrangements have been made with Senior Center Director. If the gym is not clean, there will be a minimum \$50.00 additional charge for cleaning.
13. User is responsible and will be charged for any damages done to building or furnishing.
14. The key will be returned the following working day.
15. When vacating the Senior Center, the following orders of chairs and tables must be maintained. One table should be placed by the water cooler and 2 tables by the stairs on each side wall. Put all brown chairs on dolly with brown chairs and all gold chairs with gold chairs. Place gold chairs in closet and brown chairs on the same side wall as the water cooler. Please DO NOT cover air vents.
16. DO NOT put hot items directly on tables. Use hot pads, towels, etc., for hot items.

I agree to abide by the above rules, and if they are not met, will be prepared to pay for damages. Failure to abide by these rules can result in loss of organization's privilege to rent the Senior Center.

Date

Signature

Date Gym will be used

Organization

Bertie County Senior Center Policy

The Bertie County Senior center was developed for the use of Bertie County Senior Citizens.

The Center Gym can be used by the following organizations (by priority) after arrangements have been made with Council on Aging staff.

Bertie County Senior Citizens (no charge)

Bertie County Government Agencies (no charge)

N.C. State Agencies (no charge)

County/State Educational Institutions (no charge)

Non-Pro fit Organizations and Businesses may rent the Senior Center for \$100.00 a day

Religious services are not allowed at the property is governmental property.

Alcoholic beverages and smoking are not allowed and are strictly prohibited.

Admission will only be allowed to cover the direct cost of program.

Anyone requesting the use of the Senior Center must sign and abide by the agreement for use of the Senior Center Gym.

Failure to abide by the "Agreement for use of the Senior Center Guidelines" can result in loss of organization's privilege to rent Senior Center.