

FY 2016-2017 Final Budget

The final budget for FY 2016-2017 increases the contribution for 401(k) supplemental retirement to 2.5% beginning July 1, 2016 for all non-law enforcement personnel and continues the provision of a \$200 contribution per employee for the flexible spending account to assist with the cost of meeting deductibles and prescription copayments.

During the current fiscal year, the Board engaged a consulting firm to review the County’s job classification and compensation for all positions within the organization. This study and its recommendations will be presented in the next thirty days. Implementation of these recommendations in the next fiscal year, or phased in over a period of years will represent a significant investment in the County’s human resources and extend our ability to recruit and retain qualified staff. **I would recommend strongly that the Board consider placing priority on two areas where the County has struggled with position turnover during the past several years—law enforcement and social services.** To assist the Board with identifying funds to cover the cost of this implementation process, projected sales tax receipts have been held flat with no increase for FY 2016-2017. Notable in this discussion will be the anticipated expansion of sales tax and the revised distribution formula approved by the NC General Assembly to be effective beginning next fiscal year. Impact for Bertie County has ranged from an increase of \$500,000 per year to figures much higher. The Board has the flexibility to proceed cautiously, to examine the sales tax receipts in the first quarter or first half of the year, and place priority on salary adjustments that may warrant immediate attention as needed.

School current expense funding is recommended at \$3,003,000 and is above the State’s minimum requirement of \$2,674,812 which maintains the County’s eligibility for low wealth supplemental funding and other critical State revenues.

School capital outlay funding is recommended at \$375,000 which is an increase of \$110,000 over the current year.

Retiree Health Insurance

During the past couple of years, the governing body closing examined the County’s ability to provide health insurance coverage for existing staff and qualifying retirees. In January of 2016, the Board took action approving the County’s participation in the NC State Health Insurance program, a decision that greatly reduced annual premiums and lowered deductible limits. Future obligations for existing staff and the accompanying retiree health insurance remain a long term unfunded liability. **Health insurance premium costs for the County’s existing retirees are budgeted at \$350,000 for next fiscal year.**

The proposed budget for FY 2016-2017 includes utilization of the County’s savings generated by its participation in the state health plan to establish a financing plan for the long term **post-employment health care costs for retirees**. This **accrued unfunded liability** has grown significantly in recent years as indicated by the County’s audited financial statements :

FY 2012	\$2,386,998
FY 2013	\$2,963,144
FY 2014	\$3,385,713

FY 2015

\$3,849,010

One of the Board's top financial priorities for 2016 is to adopt a strategy to address this long term liability, and the final FY 2016-2017 budget includes a funding strategy based on depositing \$100 per month per authorized position in **an irrevocable trust fund account, with these monies permanently restricted for post-employment health insurance costs for retirees. Funding is included in the Special Appropriations category, identified as "OPEB Trust" for this purpose in the amount of \$242,400 for FY 2016-2017.**

Additionally, the proposed budget plan outlined a strategy to curtail future post-employment benefit costs related to retiree health insurance. At present, the County's benefit plan provides 100% of the premium cost for retiree health insurance for an employee retiring with 20 years continuous service, or 25 years non-continuous service to the County regardless of age. Coverage continues until the employee/retiree becomes Medicare eligible, at which time the County converts coverage to a Medicare Supplement policy. Likewise the County pays 50% of the cost of health insurance premiums for an employee who is at least 55 years of age and retiring with 15 years of continuous service under the current personnel resolution.

In an effort to mitigate the growing burden for retiree health insurance costs facing current and future taxpayers, several adjustments to the County's personnel resolution were reviewed and considered as outlined below:

- 1) **New hires—after July 1, 2016 no retiree health insurance coverage is offered (included in the FY 2016-2017 budget ordinance).**
- 2) Current employees with at least 10 years of service as of July 1, 2016 will maintain full (100%) health insurance coverage at 20 years of continuous service or 25 years of non-continuous service regardless of age.
- 3) Employees with at least 5 years of service, but less than 10 years as of July 1, 2016 will be eligible for retiree health insurance as follows:
 - 100% coverage of health insurance premium with 30 years of service to the County.
 - 75% coverage of health insurance premium with 25 years of service to the County.
 - 50% coverage of health insurance premium with 20 years of service to the County.
- 4) Current employees with less than 5 years of service as of July 1, 2016 will be eligible for retiree health insurance as follows:
 - 75% coverage of health insurance premium with 30 years of service to the County.
 - 50% coverage of health insurance premium with 25 years of service to the County.
- 5) Service time credit with the County will be calculated based on actual service time and any sick leave time that is on balance with the County at the time of retirement, which is consistent with current County policy.

*** **Items #2, #3, #4, and #5 have been deferred pending further review and analysis, including an updated actuarial study.**

At present, the County has 209 authorized full time positions. Last year's adoption of the FY 2015-2016 budget added 8 new positions, and the start-up of the County's paramedic and non-emergency transport programs have added a total of 46 new staff positions since the program's inception in December 2013. Projecting forward, the County's staffing and future obligations for post-employment benefits (retiree health insurance) will require the governing body to be proactive in its financial planning to meet these liabilities, which are presently unfunded.

In very simple terms, Bertie County taxpayers have an existing financial liability of \$15,035 for each employee and retiree, which continues to grow, and has been unfunded until the Board's action this year to begin setting up this irrevocable trust account.

Other priorities funded in this budget include full year implementation of the core staffing plan for the Cooperative Extension office as previously approved by the Board, in cooperation with NC State University. There is continued support for the Board's community based recreation efforts utilizing resources allocated through the Recreation Department and the YMCA to serve joint programming and services throughout the County. As these efforts continue to grow, it is recommended that a joint memorandum of understanding be developed to clearly identify roles and responsibilities for the community based recreation programming.

Continued emphasis on preventive maintenance and upkeep for various County facilities and infrastructure is reflected in the Public Buildings budget with an approved amount of \$255,851 for capital improvements, of which **\$119,000 is committed for the next phase of Courthouse improvements**. Several items have been deferred including parking lot paving at various locations, which reduced the requested capital figure of \$339,301 for next fiscal year. In addition, **\$50,000 is earmarked in the Animal Control budget for improvements to the animal shelter** including weatherization and temperature control in an effort to meet state regulatory standards set by the NC Department of Agriculture. Also, the County recently formalized its relationship with the Blue Jay Recreation community association with a long term facility lease. In addition to seeking grants for Blue Jay park improvements, the final FY 2016-2017 budget includes **\$83,450 for the first phase of upgrades at the Blue Jay facility**.

Funding for the Bertie County Regional Water system totals \$2,821,400 and reflects the combined funding for all four (4) water districts and the recent increased customer base with the addition of the South Windsor, Lewiston-Woodville and Roxobel systems. The Board has also successfully sought capital financing for three major projects which have been approved with a total of \$1,574,000 in grant funding and \$4,234,900 in long term financing, of which \$2,517,850 is zero interest. The only rate adjustment is the institutional rate for the prison, with an increase of \$0.68 per 1,000 gallons. Additionally, beginning July 1, 2016 the water department personnel will begin billing for sewer customers served by the Town of Windsor who were previously part of the South Windsor community system. The Town of Windsor has agreed to reimburse the County a 2% collection fee which is also paid by the Towns of Lewiston-Woodville, Askewville and Colerain. Having a single point of contact for billing will eliminate confusion and save time for customers.

All adjustments approved by the Board during its work sessions have been incorporated, plus a few administrative adjustments suggested by the Finance Officer as outlined below:

- 1) General Fund revenue is increased to reflect actual EMS Medicaid Maximization reimbursement revenue for current year –an increase of approximately \$403,000 after adjusting for the 3% administrative fee.
- 2) Tax Rate is reduced one cent to \$0.83 per \$100 assessed value with a corresponding tax levy cut of approximately \$125,000.
- 3) Visions for View funded in the amount of \$10,000.
- 4) Better Beginnings for Bertie Children funded in the amount of \$52,540.
- 5) The two non-profits were funded in the special appropriations using the contingency line item, which leave a balance of \$62,584.
- 6) CADA’s rent and utility payments are waived effective July 1, 2016 in lieu of an additional appropriation and the corresponding revenue item was reduced to reflect this adjustment of approximately \$12,000.
- 7) There are no new full time positions added to the budget for FY 2016-2017, and the only additional part-time position is for the senior nutrition site in Kelford. The Board approved raising the hourly wage for election day workers from \$7.25 to \$10.00 an hour; increasing the County Attorney’s hourly rate by \$50 an hour to \$250; combining the 2016 (\$2,500) and 2017 (\$2,500) salary adjustments for the Sheriff effective July 1st, 2016; and directed management to plan for full time staffing in the Veterans Service Office effective January 1, 2017.
- 8) Courthouse repairs are reflected on a separate line item for the Public Buildings budget in the amount of \$119,000.
- 9) The Finance Officer has made adjustments to grant-funded programs to reflect revised figures for Cooperative Extension, JCPC and Soil and Water (aquatic weed control). \$7,000 was increased for building inspector training & travel based on a revised schedule of courses for next fiscal year.
- 10) Appropriated Fund Balance in final FY 2016-2017 budget is \$248,505 less than the budgeted fund balance in the FY 2015-2016 budget ordinance.

In response to a Commissioner question during the budget work sessions, the **Water Department’s fund balance** is projected to increase \$318,000 based on anticipated revenues and expenditures for the current year. FY 2015-2016 fund balance (cash on hand) at July 1, 2015 was \$2,343,554 and with the projected increase of \$318,000 is a total of approximately **\$2,661,554 before transfers approved by the Board as follows:**

Less \$26,000 local match for Water District II transfer	NCDEQ project ordinance
Less \$33,000 local match for Water District IV transfer	NCDEQ project ordinance

Less \$264,000 local match for Water District III USDA RD project ordinance transfer

Less \$855,000 transfer to General Fund as WDII loan repayment for land acquisition TGOW

\$ 1,483,554 estimated Water Department fund balance at June 30, 2016.

General Fund – fund balance reserves:

The General fund is the chief operating fund of Bertie County. At the end of the last fiscal year, Bertie County's fund balance available in the General Fund was \$5,871,534, while total fund balance reached \$7,469,893. The Governing Body of Bertie County has determined that the County should maintain an available fund balance of 10% of general fund expenditures in case of unforeseen needs or opportunities, in addition to meeting the cash flow needs of the County. At June 30, 2015, the County had an available fund balance of 25.93% of general fund expenditures, while total fund balance represents 32.98% of that same amount.

The current year FY 2015-2016 General Fund balance reserve is estimated to have an available fund balance of 24.05% of general fund expenditures at June 30 2016, while total fund balance represents 29.56% of that same amount.

**BERTIE COUNTY, NORTH CAROLINA
2016-2017 BUDGET ORDINANCE**

AN ORDINANCE ADOPTING THE ANNUAL BUDGET AND SETTING THE TAX RATE FOR THE COUNTY OF BERTIE FOR THE FISCAL YEAR 2016-2017.

WHEREAS, Article 3 of Chapter 159 of the North Carolina General Statutes (NCGS), requires local governments in North Carolina to adopt ordinances establishing an annual budget, in accordance with procedures established in said Article 3, and

WHEREAS, the Bertie County Board of Commissioners, following a public hearing as required by law has considered the proposed annual budget for Bertie County for the 2016-2017 Fiscal Year.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERTIE, NORTH CAROLINA:

SECTION 1. REVENUES: It is estimated that the revenues and Fund Balances of the funds hereafter listed will be available for the fiscal year beginning July 1, 2016, and ending June 30, 2017, to finance the appropriations set forth in SECTION 2 and in accordance with the chart of accounts established for Bertie County:

GENERAL FUND

Ad Valorem-Prior Years	\$	309,800
Motor Vehicle-Prior Years	\$	5,600
Penalties and Interest	\$	125,000
Sales Tax -1% Pt of Collection	\$	325,000
1/2 Cent Sales Tax Article 40	\$	825,000
1/2 Cent Sales Tax Article 42	\$	350,000
Sales Tax Law Change	\$	1,000
Payment in Lieu of Taxes-Federal Land	\$	28,000
Other Taxes	\$	55,200
Unrestricted Intergovernmental	\$	502,132
Restricted Intergovernmental	\$	693,612
Permits & Fees	\$	278,550
Medical Service Fees	\$	900,000
Non-Emergency Transport Fees	\$	925,000
Landfill Fees	\$	1,859,563
Sales & Service	\$	59,919
Hospital Lease	\$	826,651
Miscellaneous	\$	197,100
Interest Earned	\$	20,000
Indirect Cost Water Systems	\$	241,640
Transfers from Lottery	\$	-
Transfers from School Capital Reserve	\$	2,343,346
FUND BALANCE APPROPRIATED	\$	1,334,101
AD VALOREM TAXES	\$	9,212,962
MOTOR VEHICLE TAXES	\$	1,233,239
GENERAL FUND REVENUES		<u>\$ 22,652,415</u>

SOCIAL SERVICES FUND

State and Federal Assistance	\$	3,509,670
Health Choice	\$	3,000
Transfer from General Fund	\$	1,258,660

SOCIAL SERVICES FUND REVENUES \$ 4,771,330

911 WIRE/WIRELESS FUND

Interest Earned	\$	500
User Charges and Fees	\$	161,740

FUND BALANCE APPROPRIATED \$

911 WIRE/WIRELESS FUND REVENUE \$ 162,240

LOTTERY

Lottery Proceeds	\$	355,000
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LOTTERY FUND REVENUE \$ 355,000

CAPITAL SCHOOL RESERVE FUND

Capital School Reserve	\$	2,343,346
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CAPITAL SCHOOL RESERVE FUND \$ 2,343,346

REVALUATION FUND

Transfer from General Fund	\$	60,000
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REVALUATION FUND REVENUES \$ 60,000

DEBT SERVICE

Transfer From General Fund-QZAB-School	\$	212,181
Transfer From General Fund-QZAB-Brt High	\$	109,461
Transfer From General Fund-Middle School	\$	457,470
Transfer From General Fund-Health Building	\$	71,925
Transfer From General Fund-DSS-Building	\$	251,548
Transfer From General Fund-Hospital	\$	826,651
Transfer From General Fund-BHS-2012A	\$	841,461
Transfer From General Fund-BHS-2012B	\$	347,775

DEBT SERVICE FUND REVENUES \$ 3,118,472

COUNTY WATER DISTRICTS FUND

Sale of Water & Fees \$ 2,821,400

COUNTY WATER DISTRICTS
REVENUES

\$ 2,821,400

BERTIE TELEPHONE SYSTEM

User and Miscellaneous Charges \$ 70,000
Transfer from General Fund-Phone Reserve \$ 53,500

BERTIE TELEPHONE SYSTEM
REVENUES

\$ 123,500

REVENUES: \$ 36,407,703

SECTION 2. APPROPRIATIONS: The following amounts are hereby appropriated for the operation of Bertie County Government and its departments and agencies for the fiscal year beginning July 1, 2016, and ending June 30, 2017. The Finance Director is authorized to make transfers from one appropriation to another within the same fund, excluding salary line items, which require approval of the County Manager. Amendments/transfers that increase the fund total must have Board approval. Purchase orders and contracts that are not complete and remain as encumbrances outstanding at June 30, 2016, shall be reclassified as "continuing contracts." As such they shall be disencumbered and immediately re-encumbered against the following year appropriations.

GENERAL FUND

Governing Body	\$ 221,083
Administration	\$ 244,384
HR & Risk Management	\$ 79,859
Finance	\$ 256,727
Tax	\$ 591,651
Legal	\$ 135,000
Court Facilities	\$ 89,872
Elections	\$ 144,088
Register of Deeds	\$ 302,804
Public Buildings & Grounds	\$ 893,392
Data Center	\$ 236,496
Sheriff	\$ 2,462,590
Communications	\$ 433,004
Emergency Management	\$ 407,976
Emergency Medical Service	\$ 2,502,782
Non-Emergency Transport	\$ 621,765
Planning/Building Inspections	\$ 322,323
Medical Examiner	\$ 6,000
Animal Control	\$ 174,471
Solid Waste	\$ 472,308
Economic Development	\$ 166,578
Cooperative Extension	\$ 276,643

Soil Conservation	\$	77,971	
Health	\$	98,000	
Veterans Service Office	\$	47,237	
Council on Aging/Nutrition	\$	493,113	
Parks & Recreation	\$	290,714	
Transfers-Social Services	\$	1,258,660	
Transfers-Revaluation	\$	60,000	
Transfers-Debt-QZAB	\$	212,181	
Transfers-Debt-Middle School	\$	457,470	
Transfers-Debt-DSS	\$	251,548	
Transfers-Debt-QZAB-Bertie High	\$	109,461	
Transfers-Debt-Health	\$	71,925	
Transfers-Debt-Hospital	\$	826,651	
Transfers-Debt-Bertie High School (2012 A/B)	\$	1,189,236	
Transfers-Capital School Reserve	\$	210,000	
Appropriations-Other Agencies	\$	5,893,598	
Contingency	\$	62,854	
GENERAL FUND APPROPRIATIONS			\$ 22,652,415
SOCIAL SERVICES FUND			
Social Services	\$	4,771,330	
SOCIAL SERVICES FUND APPROPRIATIONS			\$ 4,771,330
911 WIRE/WIRELESS FUND			
911 Wire/Wireless Fees	\$	162,240	
911 WIRE/WIRELESS APPROPRIATIONS			\$ 162,240
LOTTERY			
Lottery Proceeds	\$	355,000	
LOTTERY FUND			\$ 355,000
CAPITAL SCHOOL RESERVE FUND			
Capital School Reserve	\$	2,343,346	
CAPITAL SCHOOL RESERVE FUND APPROPRIATIONS			\$ 2,343,346
REVALUATION FUND			
Revaluation	\$	60,000	
REVALUATION FUND APPROPRIATIONS			\$ 60,000

DEBT SERVICE FUND

Debt Service Payments \$ 3,118,472

DEBT SERVICE FUND APPROPRIATIONS \$ 3,118,472

COUNTY WATER DISTRICTS FUND

System Operations \$ 2,821,400

COUNTY WATER DISTRICTS APPROPRIATIONS \$ 2,821,400

BERTIE TELEPHONE SYSTEM

User and Miscellaneous Charges \$ 123,500

BERTIE TELEPHONE SYSTEM APPROPRIATIONS \$ 123,500

EXPENSES: \$ 36,407,703

SECTION 3. School Funding

The Bertie County Schools Current Expense Fund appropriation in the amount of \$3,003,000.00 is contained within the General Fund and shall be paid to the Bertie County Schools in twelve (12) equal monthly installments.

The Bertie County Schools Capital Outlay Fund appropriation of \$375,000 is contained within the General Fund and shall be paid to the Bertie County Schools as needed for payment of invoices. The source of funding for school capital outlay in FY 2016-2017 is State Lottery revenue. All unused funds shall transfer to the School Capital Reserve Fund.

SECTION 4. AD VALOREM TAX LEVY: There is hereby levied for the fiscal year 2016-2017 an ad valorem property tax on all property having a situs in Bertie County as listed for taxes as of January 1, 2016 at a rate of eighty three (83) cents per one hundred (100) dollars assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws.

The estimated ad valorem property tax set out in SECTION 1 of this ordinance is based on an estimated property value of \$1,312,933,864 (\$1,157,933,864 for real and personal property and public utilities, and \$155,000,000 for motor vehicles) and an estimated collection rate equal to the audited FY2014-2015 collection rates of 95.38% for real/personal property and public utilities and 99.51% for motor vehicles.

SECTION 5. SCHEDULE OF FEES – The Annual Fee Schedule, which is attached to this ordinance, sets all fees authorized to be charged by the County for County goods, services or other functions provided by County personnel, equipment, including consultation and other such activities; and, is hereby approved.

SECTION 6. LEVY OF PRIVILEGE LICENSES AND OTHER TAXES: There is hereby levied all County Privilege Licenses and Taxes, and fees as provided in the ordinances and resolutions duly adopted by the Board of Commissioners of Bertie County.

SECTION 7. DISTRIBUTION: Copies of this Budget Ordinance shall be furnished to the Finance Director, County Manager, Board of Education and Tax Assessor for direction in the carrying out of their duties.

SECTION 8. SPECIAL INSTRUCTIONS: Effective July 1, 2016, the Board of Commissioners has also authorized one (1) new position for FY2016-2017 as outlined in the County Manager's proposed budget.

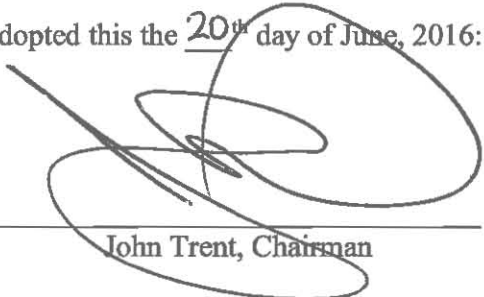
Lastly, the Board of Commissioners has also approved the following:

- 401K – 2.5% contribution for supplemental retirement for non-law enforcement employees
- \$200 health savings account
- The County Manager and Finance Officer are hereby instructed to provide for the establishment of an irrevocable trust fund for OPEB obligations, both current and future. Each year beginning July 1, 2016 and for all future years, the budget ordinance shall provide for a monthly allocation of \$100 per position which shall be deposited in the OPEB trust.
- Employees hired after July 1, 2016 will no longer be eligible for retiree health insurance benefits.

SECTION 9. EFFECTIVE DATE

That this ordinance shall be in full force and effect on July 1, 2016.

Adopted this the 20th day of June, 2016:



John Trent, Chairman



Sarah S. Tinkham, Clerk to the Board



William Roberson, Finance Director

COUNTY DEPARTMENT FEE SCHEDULES

ALL DEPARTMENTS impose a \$25.00 returned check fee.

BERTIE COUNTY PLANNING & INSPECTIONS FEE SCHEDULE EFFECTIVE JULY 1, 2014

Residential Permits

	\$ per sq foot/Other	Minimum	
Construction	\$0.20	\$ 40.00	
Construction (Other*)	\$0.10	\$ 30.00	* Unheated area or accessory structure
			SW DW TW
Manufactured Home	\$50/MH Recycling AMH	\$ 100.00	\$125 \$150
Modular (On-frame)	\$0.20	\$ 40.00	(structures, septic, elec., plumb, mech)
Modular (Off-frame)	\$0.20	\$ 40.00	
Electrical (0-200 AMP)	n/a	\$ 50.00	
(Each additional 200 AMP)	n/a	\$ 10.00	
Elec (Temp Service)	n/a	\$ 50.00	
	\$5 per additional		
Plumbing	fixture **	\$ 40.00	**Minimum rate includes 1 full kitchen & 1 full bath
Mechanical	n/a	\$ 40.00	
Insulation	n/a	\$ 40.00	
Reinspection	n/a	\$ 40.00	Must be paid before reinspection
Solar Power (Residential Panels)	\$75 per panel	\$ 50.00	Elec. Permit required for amperage

Commercial Permits

	\$ per sq foot	Minimum	
Construction	\$0.25	\$ 50.00	
Electrical	\$0.15	\$ 50.00	
(Each additional 200 AMP)	n/a	\$ 10.00	
Elec (Temp Service)	n/a	\$ 50.00	
	\$5 per additional		
Plumbing	fixture **	\$ 50.00	**Minimum rate includes 1 full kitchen & 1 full bath
Mechanical	n/a	\$ 50.00	
Insulation	n/a	\$ 50.00	
Reinspection	n/a	\$ 40.00	Must be paid before reinspection

Communication Towers

Tower	n/a	\$1,000
Tower Building	\$0.25	\$50.00
Colocations	n/a	\$250.00

Solar Farms \$0.35 per panel \$1,000.00 Electrical permits also required

Flat Rate Fees

Open Sheds, Piers, Gazebos	\$40.00
Moving (Structures, Houses)	\$40.00
Demolition (No Change)	\$25.00
Structural Inspection for CO	\$50.00

(Bldg & Fire for reopenings of businesses & home daycares)

Fire Inspections	\$50.00
Gas Installation	\$40.00

Planning Fees

Minor Subdivisions	\$50 per lot	
Major Preliminary	\$200 + \$5 per lot	
Major Final (No Change)	\$25 per lot	
PUD Master Plans	\$1,200 (up to 1,000 units)	(Add \$5 per unit over 1,000)
PUD Preliminary	\$200 + \$5 per lot	
PUD Final (No Change)	\$5 per unit & \$25 per SF lot	

BERTIE COUNTY EMERGENCY SERVICES EFFECTIVE JULY 1, 2014

Level of Service	HCPCS Code	Price
ALS 1 Emergency	A0427	\$600.00
ALS Non-Emergency	A0426	\$400.00
ALS Level 2 Emergency	A0433	\$800.00
BLS Emergency	A0429	\$500.00
BLS Non-Emergency	A0428	\$400.00
Specialty Care Transport	A0434	\$900.00
Mileage	A0425	\$13.00

BERTIE COUNTY BOARD OF ELECTIONS FEES EFFECTIVE JULY 1, 2014

Item	Price
Voter Registration List (Complete or Partial)	\$0.05 per page
Electronic Copies on CD	\$15.00
Email	FREE

BERTIE COUNTY RECREATION DEPARTMENT FEES EFFECTIVE JULY 1, 2014

Ball Fields (as is)	\$25.00 deposit
Lights (additional charge)	\$15.00 an hour
Ball Fields (dressed)	\$10.00 additional fee

Field Rentals by the hour:

1 Hour

Resident	\$10.00
Non-Resident	\$18.00

6 Hours

Resident	\$50.00
Non-Resident	\$58.00

12 Hours

Resident	\$80.00
Non-Resident	\$100.00

Weekend

Resident	\$150.00
Non-Resident	\$220.00

Other Fees:

Youth Sports Registration	\$20.00 per child
Adult Sports Registration	\$250.00 per team
Concession Revenue	10% of profit
Senior Registration	\$35 per quarter ages 55-59
Copies (Admin. Office)	\$0.10 a page
Uniform purchases	\$12.00-\$15.00
Shln Guards	\$5.00
Uniform Late Fee	\$2.00-\$15.00
Complex Rental	See attached

BERTIE COUNTY TAX MAPPING FEES EFFECTIVE JULY 1, 2014

GIS maps

8 1/2 X 11 (Letter Size)	\$2.00
8 1/2 X 14 (Legal Size)	\$3.00
11 X 17	\$5.00
13 X 19	\$8.00
34 X 44	\$15.00
Specialty Maps start at	\$25.00

Scanned Plot or Blueprints

22 X 34	\$5.00
34 x 44	\$8.00

Other Fees:

911 County Map	\$2.00
Print Picture of House	\$0.50
Print Screen	\$0.10
Property Record Card	\$1.00
911 Road Book Copy	\$4.00

BERTIE COUNTY REGISTER OF DEEDS FEES EFFECTIVE JULY 1, 2014

Uncertified copies

Birth	\$0.20
Death	\$0.20
Marriage	\$0.20
Combined Real Property	\$0.20
Miscellaneous Fees	\$0.20
Pin-Copy Deposits	\$0.20

(attorneys, surveyors, tax, DSS)

Other Fees:

Black and White copies	\$0.10
Color copies	\$0.50
CD/DVD/DVD-R	\$1.00

Agreement for Use of Senior Center Gym

The following rules will apply when using the Senior Center:

1. Arrangements will be made with the Senior Center staff regarding set up times.
2. Maximum occupancy of the gym is 370 persons. Exceeding this limit is unlawful.
3. Extension cords must meet existing fire codes.
4. No scotch tape or nails will be used on the walls. Masking tape use only.
5. **DO NOT** drag tables or chairs across floor.
6. If any problems are noted with building (i.e., heating, ac, plumbing, etc), please report these to maintenance At (252) 724-1685 as soon as possible.
7. If Senior Center chairs are used, please restack them in a neat and orderly manner, 10 chairs to a stack and on the chair dolly. If Senior Center tables are used, please place them on the table truck and return to the closet. Please note exceptions in agreement # 15.
8. If food is served, please be sure tables and floors are clean.
9. Alcoholic beverages and smoking are not allowed and are strictly prohibited.
10. The stage floor is easily marked. Please be sure floor is clean.
11. When leaving the building, be sure the heat is set on 70 or the air conditioning is set on 74, based on the season.
12. The Senior Center gym must be clean by 8:30 am on the following working day, unless prior arrangements have been made with the Senior Center Director. If the gym is not clean there will be a minimum \$50.00 additional charge for cleaning.
13. User is responsible and will be charged for any damages done to building or furnishings.
14. The key will be returned the following working day.
15. When vacating the Senior Center, the following order of chairs and tables must be maintained. One table should be placed by the water cooler and 2 tables by the stairs on each side wall. Put all brown chairs on dolly with brown chairs and all gold chairs with gold chairs. Place gold chairs in closet and brown chairs on the same side wall as the water cooler. Please **DO NOT** cover air vents.
16. **DO NOT** put hot items directly on tables. Use hot pads, towels, etc. for hot items.

I agree to abide by the above rules, and if they are not met, will be prepared to pay for the damages. Failure to abide by these rules not only can result in loss of organization's privilege to rent the Senior Center.

Date

Signature

Date Gym will be used

Organization

Bertie County Senior Center Use Policies

The Bertie County Senior Center was developed for the use of Bertie County Senior Citizens.

The Senior Center Gym can be used by the following organizations (by priority) after arrangements have been made with the Council on Aging Staff.

Bertie County Senior Citizens (no charge)

Bertie County Government Agencies (no charge)

N.C. State Agencies (no charge)

County/State Educational Institutions (no charge)

Non Profit Organizations and Businesses may rent the Senior Center for \$100.00 a day

Religious services are not allowed as this property is governmental property.

Alcoholic beverages and smoking are not allowed and are strictly prohibited.

Admission will only be allowed to cover the direct cost of programs.

Anyone requesting the use of the Senior Center must sign and abide by the "Agreement for use of the Senior Center Gym."

Failure to abide by the "Agreement for use of the Senior Center Guidelines" can result in loss of organization's privilege to rent the Senior Center.

**RESOLUTION
AMENDING ADOPTED RATE STRUCTURE
FOR
BERTIE COUNTY REGIONAL WATER SYSTEM
COUNTY WATER DISTRICT I II III IV**

WHEREAS, the Rules & Regulations for the Districts were previously adopted on June 21, 2010, amended on June 30, 2016.

WHEREAS, monthly rates need to be amended in order to generate sufficient revenues to meet budgeted expenses,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF COUNTY WATER DISTRICT I II III IV WILL MERGE TOGETHER AND OPERATE AS ONE ENTITY.

That the rate schedule is amended as follows:

***That the Institution/Prison rate is the only one amended June 30, 2016**

Residential

Flat Rate	\$ 15.50
	\$ 4.50/1,000 gallons

Commercial

Flat Rate	\$ 27.00
	\$ 4.75/1,000 gallons

2" Meter

Flat Rate	\$ 117.35
	\$ 4.75/1,000 gallons

Municipal

Flat Rate	\$ 15.50
	\$ 4.50/1,000 gallons

Industrial

Flat Rate	\$ 469.40
	\$ 4.75/1,000 gallons

Institution/Prison

Flat Rate	\$ 5,301.66
	\$ 7.23/1,000 gallons

That section II.B (2) of the rules and regulations regarding charges for regulator tap-on fee for meters to be amended as follows:


<u>Meter Size</u>	<u>Tap-On Fees</u>
3/4"	\$ 1,000.00
1"	\$ 1,200.00
2"	\$ 2,500.00
4"	\$ 4,000.00
6"	\$ 6,000.00
8"	\$ 8,000.00
10"	\$12,000.00
12"	\$15,000.00

That section IV.C Application for service shall be accompanied by a cash deposit of as shown below and the appropriate tape-on fee if required.

<u>Meter Field Nomenclature</u>	<u>Meter</u>	<u>Deposit</u>
3/4"	5/8" X 3/4"	\$100.00
1"	1" x 1"	\$125.00
2"	2" X 2"	\$150.00

The above rates and charges were revised and shall become effective on July 1, 2015
***The Prison /Institution rate was revised and shall become effective July 1, 2016**

Adopted this 20th day of June, 2016



John Trent, Chairman
 County Water District I II III IV
 Operate as One Entity

(Seal)


 Clerk to the Board