

**Windsor, North Carolina
June 18, 2025
REGULAR SESSION**

The Bertie County Commissioners met in a Work Session at 6:00 PM inside the Commissioners room, 106 Dundee Street, Windsor, NC. This meeting was hosted partially in person and partially via Zoom (conference call). The following members were present or absent:

Present: Chair, Corey Ballance, Sr., District III
Vice-Chair, Lewis Hoggard, III, District I
Ronald “Ron” Roberson, District V
Vivian Saunders, District IV
Michael White, District II

Staff Present: County Manager, Juan Vaughan, II
Assistant County Manager, David Scarborough
Finance Director, Willie Mack Carawan
Assistant County Attorney, Jonathan Huddleston
Clerk to the Board, Tonya Davis
Information Technology Director, Joe Wilkes
Network Administrator, Dashawn Clark

CALL TO ORDER

Chair Ballance called the meeting to order.

CLOSED SESSION

Commissioner White made the **MOTION** to enter into Closed Session pursuant to N.C.G.S. § 143-318.11(a)(3)(4)(6). The **MOTION** was **SECONDED** by Commissioner Saunders. The **MOTION PASSED** with a **5-0** vote.

Commissioner Roberson made the **MOTION** to re-enter into open session. The **MOTION** was **SECONDED** by Commissioner Saunders. The **MOTION PASSED** with a **5-0** vote.

CONSENT

1. Approve the Budget Ordinance and Schedule of Fees for FY2025-2026

Commissioner White made the **MOTION** to approve the Budget Ordinance and Schedule of Fees for FY2025-2026. The **MOTION** was **SECONDED** by Commissioner Roberson. The **MOTION PASSED** with a **5-0** vote.

2. Approve Robin Payne's Consultant Contract

Commissioner Roberson made the **MOTION** to approve Robin Payne's Consultant Contract. The **MOTION** was **SECONDED** by Commissioner Saunders. The **MOTION PASSED** with a **5-0** vote.

3. Approve the MOU with CPTA and Bertie County

Commissioner Roberson made the **MOTION** to approve the MOU with CPTA and Bertie County. The **MOTION** was **SECONDED** by Commissioner Saunders. The **MOTION PASSED** with a **5-0** vote.

4. Approve Miles Davis to Serve on the Rivers East Workforce Development Board

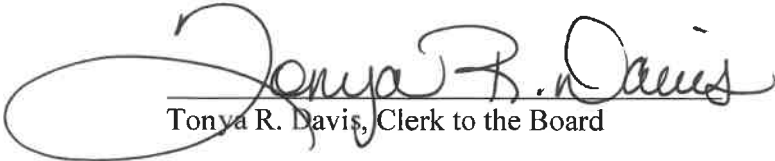
Commissioner Roberson made the **MOTION** to approve Miles Davis to serve on the Rivers East Workforce Development Board. The **MOTION** was **SECONDED** by Vice-Chair Hoggard. The **MOTION PASSED** with a **5-0** vote.

ADJOURNMENT

Commissioner White made the **MOTION** to adjourn the meeting. The **MOTION** was **SECONDED** by Commissioner Saunders. The **MOTION PASSED** with a **5-0** vote.


Lewis Hoggard, III, Vice Chair
Bertie County Board of Commissioners

ATTEST:


Tonya R. Davis, Clerk to the Board