

**Windsor, North Carolina  
October 5, 2020  
REGULAR MEETING**

The Bertie County Board of Commissioners met for a regularly scheduled, remote meeting today via Zoom.

The following members were present or absent:

Present: Ronald “Ron” Wesson, District I (**Zoom**)  
Greg Atkins, District II (**Zoom**)  
Tammy A. Lee, District III (**Zoom**)  
John Trent, District IV (**Zoom**)  
Ernestine (Byrd) Bazemore, District V (**Zoom**)

Absent: None

Staff Present: County Manager Juan Vaughan, II. (**Zoom**)  
HR & Risk Management Director Cortney Ward (**Zoom**)

Staff Present (Zoom): Clerk to the Board Sarah Tinkham

No media members were present.

## **CALL TO ORDER**

Chair Wesson called the meeting to order.

## **MODIFICATION OF MEETING SCHEDULE**

Chair Wesson proposed that the Board now meet for a regular meeting/work session on Monday, October 19<sup>th</sup> at 10:00 AM inside the Council on Aging Gymnasium.

Public comments would be accepted and two (2) agenda items were already slated to be discussed including an update from Colleton Software on EMS billing. Robin Payne, TGOW Project Consultant, would also be present to provide an update.

Chair Wesson encouraged all Board members to submit their suggestions for other agenda items if need be.

Chair Wesson made a **MOTION** to adopt this newly modified meeting schedule based on the items discussed above. Vice Chair Lee and Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

The meeting will be open to the public and public comments are welcome.

## **UPDATES FROM COUNTY MANAGER, JUAN VAUGHAN, II**

Mr. Vaughan recognized outgoing Clerk to the Board and Executive Assistant to the County Manager, Sarah Tinkham, and thanked her for her service over the years. He also noted her commitment to efficiency, professionalism, and willingness to take on additional responsibilities during COVID-19 as well as the Morning Road Tornado.

Chair Wesson and Vice Chair Lee also shared their thanks for her service, and wished her well on her new endeavor at the Town of Nashville.

Ms. Tinkham also provided brief remarks thanking the Commissioners for the opportunity to serve and for the educational opportunities afforded to her over the years.

Mr. Vaughan also took this time to provide a brief update to the Board about the search for an Assistant County Manager, as well as Ms. Tinkham's successor.

He noted that several applications had been received for both positions, and he inquired how the Board would like to proceed in hiring a Clerk/Executive Assistant specifically.

Both Chair Wesson and Vice Chair Lee stated that they would like the opportunity to be apart of the hiring process as the Clerk would act as a representative of the Board.

### **ADJOURN**

Commissioner Trent made a **MOTION** to **ADJOURN** the meeting at approximately 10:15 AM. Commissioner Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.