

**Windsor, North Carolina
November 13, 2018
WORK SESSION**

The Bertie County Board of Commissioners met for a work session today inside the Commissioners Meeting Room at 106 Dundee Street, Windsor, NC 27983. The following members were present or absent:

Present: Ronald "Ron" Wesson, District I
Stewart White, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V

Absent: None

Staff Present: County Manager Scott Sauer
Clerk to the Board Sarah Tinkham
Finance Officer William Roberson
ICMA/NCACC Management Fellow Dominique Walker
Assistant County Attorney Jonathan Huddleston
Cooperative Extension Director Billy Barrow

There were no media members present.

RECONVENE

Chair Bazemore called the meeting to order. The Board recessed their Work Session on October 16, 2018 to reconvene on this day in this location.

WORK SESSION

The Board slightly modified their agenda to allow extra time for representatives from MHAworks to arrive

In the meantime, the Board discussed other matters in preparation for their regular meeting at the end of this work session.

Water Department budget amendment – for receipt of insurance proceeds for damaged excavator and towing/recovery expenses

County Manager Sauer requested approval from the Board to reassign the needed funds to the pertinent line item so that the excavator could be replaced. A budget amendment would be presented to the Board during their regular meeting later today.

Resolution for hurricane recovery documentation, and designation of appropriate staff for execution of documents

The County Manager also reviewed a needed resolution for Emergency Services. The resolution was required in order for the County to qualify for additional funds for Hurricane Florence.

Cashie River Flood control study – next steps as recommended by NCSU’s Dr. Barbara Doll

Per a recommendation by Dr. Doll, the County Manager asked for the Board’s approval to draft a joint letter between the County and Town of Windsor requesting additional grant funding from North Carolina Emergency Management. The additional grant funding would be to continue the study of flood mitigation for the Town of Windsor.

November 27 – Campbell University visit

The County Manager stated that he would be following up with the leadership team of Campbell University to ensure they still plan to visit, and to nail down a final time. Arrangements have been made to welcome the group at Scotch Hall Preserve on November 27th.

Update from MHAworks design team, Mr. Albi McLawhorn – joint Cooperative Extension/Bertie County Library facility

Albi McLawhorn and Danielle Hoff were present from MHAworks to give the Board the latest update and renderings of the joint facility. The facility will house both Bertie County Cooperative Extension and the Bertie County Public Library.

The Board reviewed printed plans as well as a PowerPoint presentation of the space both internally and externally.

Afterwards, Mr. McLawhorn discussed the required next steps which would be to meet with his engineers and contractors to get their input and the second layer of detail which will include more logistical items such as building safety and security.

A transfer switch was also discussed for a generator in the event of long-term power outage or emergency.

The County Manager also noted that there was an updated proposal from MHAworks in the Board's agenda packet which will need approval under the Consent Agenda.

For next steps, the Board agreed to have MHAworks back for another update on December 13th at 3:00 PM. At this time, the Board will be able to review any additional changes to floor plan, as well as decide on external colors of the facility, review the latest budget, and site detail.

Other updates

Commissioner Lee informed the Board of a \$10,000 grant that has been secured for children's programs. She read off a list of children's programs and organizations within Bertie and the surrounding area. She asked for additional suggestions to be forwarded to her so that as many organizations could benefit from the grant funding as possible.

County Manager Sauer also reported that work was steadily moving forward on the new EMS Station One building and that the "inner shell" of the building was complete. The goal is to have staff moving into the building before the end of this month.

Lastly, the Board briefly reviewed the schedule of events for their December 3rd meeting. Several Commissioners, and other elected officials, would be sworn in. Plans were being made for a reception and special guest speakers as well.

RECESS

Chair Bazemore **RECESSED** this meeting until 1:00PM on November 13th in the County Commissioners Room.

Ernestine Bazemore, Chair

Sarah S. Tinkham, Clerk to the Board