

**Windsor, North Carolina  
July 1, 2013  
Regular Meeting**

The Bertie County Board of Commissioners met for a regular meeting at 10:00 AM in the Commissioners Room with the following members present or absent:

Present: J. Wallace Perry, Chairman  
Charles L. Smith, Vice-Chairman  
Rick Harrell  
John Trent  
Ronald Wesson

Absent: None

Staff Present: Interim County Manager John Whitehurst  
Assistant County Manager Misty J. Gibbs

Chairman Perry opened the meeting.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Commissioner Wesson led the invocation and the Pledge of Allegiance.

**PUBLIC COMMENTS**

There were no public comments.

**APPOINTMENTS**

**MS. CAROLYN THOMAS OF TRUMPS RESTAURANT REGARDING CONGREGATE NUTRITION PROGRAM BID APPEAL**

Ms. Carolyn Thomas stated that she is the owner of Trumps Restaurant. Ms. Thomas stated that she had previously held the contract for congregate nutrition at the Council on Aging, but during the last bid process, another agency had received the contract because they submitted a lower price. Ms. Thomas stated that she had invested a lot into the program and had provided superior service. Ms. Thomas stated that she felt the decision to change companies should not have been made because of price alone. Ms. Thomas asked the Board to reconsider its decision. Ms. Thomas stated that any company can come in and underbid, but not any company can work for years with no complaints as her company has done.

Chairman Perry stated that the Board operates by statute and must put the project out for bids. Chairman Perry stated that the Board usually accepts the lowest bid unless some reason is given to not do so, noting that the Aging Director did not make a recommendation.

**BUDGET REQUEST BY ROANOKE CHOWAN COMMUNITY COLLEGE (RCCC)**

Dr. Michael Elon, President of RCCC discussed the service area of RCCC and the number of Bertie County residents enrolled in programs at that school. Dr. Elon asked the Board to reconsider cutting the funding to RCCC. Dr. Elon stated that RCCC is the trainer of choice in the area for first responders. Mr. Fred Curley spoke in support of funding to RCCC.

Chairman Perry stated that the Board had to make many funding cuts and discussed that there is no satellite site for RCCC in Bertie County. Chairman Perry also discussed that Bertie County has no representation on the Board of Directors for RCCC. Commissioner Trent stated that Bertie County also has not had any contact from RCCC administration in the past.

Dr. Elon stated that he would try to remedy these situations and asked that the Board continue to support RCCC at whatever level it could manage.

**PARKS AND RECREATION DIRECTOR DONNA MIZELLE REGARDING BERTIE COUNTY RECREATION COMPLEX**

Ms. Mizelle discussed her proposed plan for the Recreation Complex and recreational opportunities in Bertie County.

The plan is as follows:

**Recreation Complex:**

<u>Days</u>	<u>Time</u>
Monday –Sunday	8:30 am-Sunset

As we have discussed, it is safe and optimal to have citizens at the park during daylight hours. Time changes throughout the year affect the time of sunset. It is my recommendation that the closing time for the complex be set as sunset.

\*\*In cases of inclement weather, I recommend that the chains stay up, since the complex does have the tendency to hold water.

I proposed that signage be posted at the front entrance and picnic area with the new park hours. New hours will be advertised on the county website and in the local newspaper. The proposed sign size is 18 x 24 by the playground area and 24 x 36 at front entrance.

Recreation Department staff will open the complex gates on workdays.

I have talked to the Sheriff and he has agreed that a sheriff's deputy will be designated by the Sheriff to lock the gates up at sunset.

I have talked to the Chief of Police for the Windsor Police Department and he has agreed that the Windsor PD will open the complex on weekends and holidays.

**Other Recreational Opportunities:**

A copy of the Department's past programs and participation is attached for your information.

Per our agreement under the Golden LEAF community recreation grant, Bertie County can use all of the elementary school playgrounds and other designated areas for community recreation. School sites will be listed as outside recreational sites for citizens within the county to use on non-school days and hours. Each school site has a playground, picnic area, open playing fields and outside basketball courts that can be utilized by the citizens. Assistant County Manager Misty Gibbs and I met with Ms. Sandra Hardy of Bertie County Schools to discuss our new campaign to advertise these opportunities and increase citizen usage of the community sites. We have another meeting with Ms. Hardy to further discuss this matter and to set specific hours for the sites so that we are on the same page when we advertise those hours to the public.

Also under the Golden LEAF community recreation grant, Bertie County can use Blue Jay Recreation Complex, Aulander's Joseph Acree Gymnasium and Kelford Rail Trails Park. I have made contact with representatives at Aulander, and have left a message with Kelford, to discuss our new campaign to advertise these opportunities and increase citizen usage of the community sites. I am working on making contact with a Blue Jay representative.

Since outside basketball courts are located in each community, and to minimize costs in the upcoming budget, it is my recommendation that the Bertie Recreation Complex not duplicate this service. The next phase of the Recreation Complex includes a gymnasium for basketball. However, I am open to changing these plans based on the wishes of the Board of Commissioners.

Bertie County Parks and Recreation maintains the Senior Exercise Program, the Seniors on the Move Program, an exercise gym for seniors and staff and many other recreational opportunities for seniors each year.

The Exercise Room is located in Council on Aging gym next to the Parks and Recreation Department and was paid for by grants written by the Department in collaboration with the County Manager's Office. This gym is open to any senior who is registered with the Department and to any County Employee who registers for the program. The gym is open on all workdays.

The Department also has gym equipment at Aulander's Joseph Acree Gym for use by citizens.

The goal of the Department is to make sure that the community is fully aware of all recreational opportunities open to it. All information will be sent to the newspaper within the next 2 months as well as being posted on the new Bertie County website.

#### **Passive Recreational Opportunities**

It is also the goal of the Department to collaborate with other local agencies and advertise the recreational opportunities available to citizens provided by those agencies.

I have spoken to Allen Castelloe of the Town of Windsor and Neal Moye of the Roanoke Cashie River Center. We can link to the Town of Windsor and the Roanoke Cashie River Center to advertise the passive recreation opportunities that they have to offer. We can link to their website so that people within or outside the county are aware of the passive recreational possibilities. They have several events for all ages to enjoy through those two organizations.

Also, I have spoken with Allen Castelloe of the Town of Windsor regarding the possibility of having the complex annexed in so that the Windsor PD can help patrol the complex during open hours of operation.

I have made contact with the Town of Aulander and spoken with Mayor Larry Drew regarding collaboration and advertisement of their recreational facilities as well.

I plan to contact the other towns to assess their facilities also.

All of these recreational opportunities will be listed on county website and put in the local newspaper so that the citizens will be aware of the new recreational opportunities that are throughout the county.

#### **In Closing:**

In closing, it is the goal of the Department to provide recreational opportunities to all citizens of Bertie County. The Department looks forward to working with the Board of Commissioners to bring its vision for recreation in Bertie County to fruition.

Ms. Mizelle discussed signage options for the park. The Board advised Ms. Mizelle on wording for the signs. Commissioner Trent recommended that Ms. Mizelle use metal signs.

Assistant County Manager Gibbs stated that she and Ms. Mizelle had discussed the possibility of putting an emergency call box at the park site, much like you find on university campuses. Ms. Gibbs discussed how such emergency boxes are used. Ms. Gibbs stated that Ms. Mizelle was pricing such boxes. The Board agreed that this would be a good idea.

Ms. Mizelle discussed a map she had made of the location of all recreation sites in the county.

Commissioner Wesson stated that he thought the Recreation Department should talk to the newspaper and do a series of articles on the Recreation Department and what is available. Commissioner Wesson also recommended that Ms. Mizelle think "outside of the box" on ideas of how to get the information out to the public.

Mr. Wesson suggested contacting Mr. Kervin Spivey regarding the possibility of using CG White for recreational opportunities in the Powellsville area.

Chairman Perry stated that he had spoken with Roanoke Chowan Community Health Center representative Kim Schwartz and that Ms. Schwartz would be contacting Ms. Mizelle about keeping the Colerain senior exercise program at RCCHC and expanding the program.

Commissioner Trent inquired about organized basketball. Ms. Mizelle stated that the YMCA has organized basketball in the county.

The Board discussed possible upgrades at the Recreation Complex. The Board also discussed the possibility of having a mobile classroom at the site for the Recreation offices and looking at future recreational grant opportunities.

### **AGING DIRECTOR VENITA THOMPSON REGARDING CONTRACT FOR CONGREGATE NUTRITION PROGRAM**

Aging Director Venita Thompson discussed the proposed contract with Granville Caterers for the congregate nutrition program.

Chairman Perry asked if this contract included the proposed new Kelford nutrition site. Ms. Thompson stated that because of the loss of funds due to sequestration, she did not feel that they could open the Kelford site. Commissioner Wesson stated that the main issue with the Kelford site proposal is that Ms. Thompson had committed to opening this site before bringing this proposal to the Board of Commissioners. Mr. Wesson stated that this matter was advertised before the Board of Commissioners even heard about the proposed program. The Board and Ms. Thompson discussed the current fiscal year budget and the proposed upcoming fiscal year budget. The Board stated it would need to assess the budget situation before they could know if the funding could support an additional program. The Board asked Ms. Thompson to bring a budget to run a program in Kelford to the next commissioners meeting. The Board and Ms. Thompson continued to discuss the Aging budget.

Commissioner Harrell introduced a **MOTION** to approve the contract with Granville Caterers for the congregate nutrition program. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

### **BOARD APPOINTMENTS**

#### **PEANUT BELT RURAL PLANNING ORGANIZATION (RPO) TRANSPORTATION ADVISORY COMMITTEE (TAC)**

Chairman Perry stated that he would no longer be able to serve on the TAC, and his alternate, Commissioner Harrell could not serve either. Chairman Perry discussed the new requirement to disclose all of your economic interests in order to serve on the TAC.

The Board discussed this. No member agreed to serve at this time. The matter was tabled until future notice.

The Board asked that staff notify the Mid East Commission that no member was willing to serve at this time because of the new requirements.

### **CONSENT AGENDA**

Assistant County Manager Gibbs stated that Attorney Lloyd Smith had asked that approval of the June 3, 2013 minutes be delayed to allow him time for further review. Commissioner Trent introduced a **MOTION** to delay approval of the June 3, 2013 minutes. Commissioner Smith **SECONDED** the motion. The **MOTION PASSED** unanimously.

### **DISCUSSION AGENDA**

#### **DESIGNATION OF NCACC AND NACO VOTING DELEGATE**

Commissioner Harrell introduced a **MOTION** to appoint Ronald Wesson as the voting delegate for the NACo and NCACC annual conferences. Commissioner Smith **SECONDED** the motion. The **MOTION PASSED** unanimously.

#### **DAY REPORTING CENTER (DRC) REMEDIATION**

Interim County Manager Whitehurst and Assistant County Manager Gibbs discussed the bids received on remediation of the DRC. Building and Grounds Supervisor Anthony Rascoe discussed this matter as well.

The Board directed staff to put remediation of the DRC on hold at this time and look at repairing the old County Office Building to be used by Probation and Parole.

Mr. Whitehurst discussed the initial figures for repairs to the Old County Office Building. The Board asked for confirmation on how much insurance money was available for this repair.

#### **RESOLUTION HONORING GOVERNOR JAMES E. HOLSHOUSER**

Commissioner Smith introduced a **MOTION** to approve the resolution. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

The resolution reads as follows:

#### **Resolution Honoring Former Governor James Eubert Holshouser, Jr.**

WHEREAS, Governor James Eubert Holshouser, Jr. was elected to serve North Carolina in 1972; and

WHEREAS, Governor James Eubert Holshouser, Jr. was the 68<sup>th</sup> governor and the youngest North Carolina governor ever elected; and

WHEREAS, Governor James Eubert Holshouser, Jr. was the first Republican Party elected governor in North Carolina in the twentieth century; and

WHEREAS, Governor James Eubert Holshouser, Jr. served as governor of North Carolina from 1973 until 1977; and

WHEREAS, Governor James Eubert Holshouser, Jr. died on June 17, 2013.

NOW, THEREFORE BE IT RESOLVED that the Bertie County Board of Commissioners does honor the life and service of Governor James Eubert Holshouser, Jr.

This the 1<sup>st</sup> day of July, 2013.

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J. Wallace Perry, Chairman

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Misty J. Gibbs, Clerk to the Board

### **SCOTCH HALL PRESERVE SEWER BILLING REQUEST**

The Board discussed the request from Scotch Hall Preserve for the County to do sewer billing for Scotch Hall Preserve. Commissioner Harrell recused himself.

Commissioner Trent introduced a **MOTION** to not take on sewage billing for Scotch Hall Preserve. Commissioner Smith **SECONDED** the motion. The **MOTION FAILED** with two aye votes and two nay votes.

The Board tabled this matter.

### **RCCC REQUEST**

Chairman Perry asked if the Board wanted to discuss the request from Dr. Elon from Roanoke Chowan Community College. The Board discussed this matter. No change was made in the budget appropriation.

### **COMMISSIONERS' REPORTS**

Commissioner Smith updated the Board on the meeting held by Representative Mobley's office during the previous week.

Commissioner Trent asked if the Board had received any information from the Attorney's Office regarding his question about construction and demolition waste disposal at the landfill by municipalities. Interim County Manager Whitehurst stated that no attorney was present to give an update on that matter and he had not received an update. Chairman Perry discussed the Board's displeasure at not having an attorney at this meeting.

Chairman Perry updated the Board on the progress of the memorial for fallen law enforcement officials.

## **COUNTY MANAGER'S REPORTS**

### **ROAD SIGNS**

Mr. Whitehurst updated the Board on the progress of replacing road signs in the county.

### **CONTRACT FOR NEW COUNTY MANAGER SCOTT SAUER**

Mr. Whitehurst discussed the proposed contract for Mr. Scott Sauer.

Commissioner Wesson introduced a **MOTION** to approve the contract for Scott Sauer and authorize the Chairman to sign the contract. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

The contract reads as follows:



ATTACHMENT A

**BERTIE COUNTY  
EMPLOYMENT AGREEMENT**

**THIS AGREEMENT**, made and entered into this the 21st day of June, 2013, by and between the County of Bertie, a political subdivision of the State of North Carolina, hereinafter called "Employer," as party of the first part, and Scott T. Sauer, hereinafter called "Employee," as party of the second part, both of whom understand as follows:

**WITNESSETH:**

**WHEREAS**, Employer desires to employ the services of said Scott T. Sauer as County Manager of the County of Bertie, as provided by NCGS 153A-81;

**WHEREAS**, it is the desire of the governing board, hereinafter called "Board or Board of County Commissioners," to provide certain benefits, to establish certain conditions of employment, and to set working conditions of said Employee; and

**WHEREAS**, Employee desires to accept employment as County Manager of Bertie County effective July 1, 2013;

**NOW THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

**Section 1: Duties**

Employer hereby agrees to employ said Scott T. Sauer as County Manager of Bertie County to perform the functions and duties specified in said NCGS 153A-82 and to perform other legally permissible and proper duties and functions as the Board shall from time to time assign. Employee shall have the exclusive right to hire and fire employees, except those specified by state statute to be appointed by the Board of Commissioners.

**Section 2: Term**

A. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Board to terminate the services of Employee at any time, subject only to the provisions set forth in Section 4 of this agreement.

B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with Employer, subject only to the provisions set forth in Section 5 of this agreement.

C. Employee agrees to remain in the exclusive employ of Employer until June 30, 2018, and neither to accept other employment nor to become employed by any other employer until said termination date, unless said termination date is affected as hereinafter provided.

D. In the event written notice is not given by either party to this agreement to the other 90 days prior to the termination date as hereinabove provided, this agreement shall be extended on the same terms and conditions as herein provided, all for an additional period of two years. Said agreement shall continue thereafter for two-year periods unless either party hereto gives 90 days written notice to the other party that the party does not wish to extend this agreement for an additional two-year term.

**Section 3: Suspension**

Employer may suspend the Employee with full pay and benefits at any time during the term of this agreement, but only if:

A majority of the Board votes to suspend Employee for just cause provided, however, that Employee shall have been given written notice setting forth any charges at least 10 days prior by the Board members bringing such charges. Just cause shall be defined as inefficient job performance or unacceptable personal conduct.

**Section 4: Termination and Severance Pay**

Board reserves right to terminate employee without cause at any time provided, however:

A. In the event Employee is terminated by the Board before expiration of the aforesaid term of employment and during such time that Employee is willing and able to perform his duties under this agreement, then in that event Employer agrees to pay Employee his then existing salary, together with all other benefits on the regular payroll schedule of the Employee, until the expiration of six (6) months from the date of the termination.

B. In the event Employee is terminated for cause or for conviction of any felony; then the Employer shall have no obligation to pay the aggregate severance sum designated in sub-paragraph A above, but the Employee will be entitled to receive his prorated compensation earned as of the date of termination for services already proformed.

**Section 5: Resignation**

In the event Employee voluntarily resigns his position with Employer before expiration of the aforesaid term of his employment, then Employee shall give Employer six (6) months notice in advance, unless the parties agree otherwise.

**Section 6: Disability**

If Employee is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of four successive weeks beyond any accrued sick leave, Employer shall have the option to terminate this agreement, subject to the severance pay requirements of Section 4, paragraph A.

**Section 7: Salary**

Employer agrees to pay Employee for his services rendered pursuant hereto an annual base salary of \$96,000.00, payable in installments at the same time as other management employees of the Employer are paid.

In addition, Employer agrees to increase, at a minimum, said base salary and/or benefits of Employee in such amounts or rates as other employees, on the basis of a salary review of said Employee made at the same time as similar consideration is given other employees generally.

**Section 8: Performance Evaluation**

A. The Board shall review and evaluate the performance of the Employee at least once annually. Said review and evaluation shall be in accordance with specific criteria developed jointly by Employer and Employee. Further, the Chairman of the Board shall provide the Employee with a summary written statement of the findings of the Board and provide an adequate opportunity for the Employee to discuss his evaluation with the Board.

B. Annually, the Board and Employee shall define such goals and performance objectives that they determine necessary for the proper operation of Bertie County and in the attainment of the Board's policy objectives and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. They shall generally be attainable with the time limitations as specified and the annual operating and capital budgets and appropriations provided.

C. In effecting the provisions of this Section, the Board and the Employee mutually agree to abide by the provisions of applicable law.

**Section 9: Hours of Work**

It is recognized that Employee must devote a great deal of time outside the normal office hours to business of the Employer, and to that end Employee will be allowed to take reasonable time off as he shall deem appropriate during said normal office hours. Such time off shall not be considered annual leave and shall not interfere with the normal operation of the Office of the County Manager.

**Section 10: Outside Activities**

Employee shall not engage in non-Employer related business without the prior approval of the Board.

**Section 11: Automobile**

Employer shall pay \$400.00 per month for in-county travel expenses. Any travel outside of the county shall be reimbursed at the prevailing IRS travel allowance rate or Employer rate whichever is higher.

**Section 12: Other Compensation**

A. Employer shall pay to Employee a relocation amount of \$16,000 payable upon the execution of this contract, subject to the following: Should Employee voluntarily terminate his services as County Manager for Employer in less than four (4) years from July 1, 2013, then Employee shall reimburse Employer the pro rata part of this \$16,000 for each year, or daily portion thereof, less than four (4) years that he serves as County Manager for Employer.

B. Employer shall pay to Employee a one time moving expense allowance of \$1,000 payable upon the execution of this contract.

C. Employer shall pay to Employee a monthly cell phone expense allowance of \$50 per month for the use of Employees personal cell phone for Employer related business or the amount paid by Employer to other qualified Employees, whichever is greater.

D. Employee shall earn longevity pay in accordance with Employer policy granted to other employees and shall not be entitled to credit for years of prior employment.

**Section 13: Vacation, Holidays and Sick Leave**

Employee shall accrue, and have credits to his personal account, vacation, holidays, sick leave and other related benefits at the same rate as other general employees of Employer unless otherwise stated within this section.

Employee shall transfer all accumulated sick leave earned by previous employment. However, Employee shall be entitled to use a maximum of 30 days transferred sick leave per year during the initial 4 years of this agreement.

For the purpose of earning vacation, Employer shall recognize the previous years of service with other North Carolina units of local government up to a maximum of 22 years. The vacation days shall be 25 days per year or the Bertie County policy, whichever is greater.

**Section 14: Disability, Health, and Life Insurance**

During the term of employment, Employer agrees to put into force and to make required premium payments for Employee for insurance policies for accident, sickness, disability income benefits, major medical, dental, and dependent's coverage group insurance equal to that which is provide all other employees of Employer.

**Section 15: Retirement**

Employer agrees to pay retirement contributions to the North Carolina Local Governmental Employees' Retirement System at the same percentage as provided to other employees. Employer agrees to the transfer of the Employees retirement account in accordance with North Carolina Local Governmental Employees' Retirement System rules and regulations.

Payments shall be paid each pay period. Ownership shall transfer to employee upon Employee's resignation or termination. The parties shall fully disclose to each other the financial impact of any amendment to the terms of Employee's retirement benefit.

**Section 16: Dues and Subscriptions**

Employer agrees to budget for and pay for professional dues and subscriptions of Employee necessary for his continuation and full participation in County Manager associations and organizations necessary for his continued professional participation, growth, and advancement, and for the good of the Employer.

**Section 17: Professional Development**

Employer hereby agrees to budget for and pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official functions for Employer.

**Section 18: Indemnification**

In addition to that required under state and local law, Employer shall defend, save harmless, and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope and performance of Employee's duties as County Manager. Employer may compromise and settle any such claim or suit and may pay the amount of any settlement or the Employer at its discretion may defend said claim, demand, or legal action and in the event the County or the Employer should lose, the County should be solely responsible for and pay the judgment, interest, and cost incurred therein.

**Section 19: Bonding**

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

**Section 20: Other Terms and Conditions of Employment**

A. The Board, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement or any other law.

B. All provision of the laws, rules and regulations of the Employer relating to vacation and sick leave, retirement and pension system contributions, holidays, and other benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other employees of Employer, in addition to said benefits enumerated specifically for the benefit of Employee except as herein provided.

**Section 21: General Provisions**

A. The text herein shall constitute the entire agreement between the parties.

B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

C. This agreement shall become effective commencing July 1, 2013.

D. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.


E. This Agreement may not be amended except by an instrument in writing and signed by both parties and approved by the Employer and the Bertie County Commissioners.

**IN WITNESS WHEREOF**, the County of Bertie has caused this agreement to be signed and executed in its behalf by its Chairman, and duly attested by its Clerk, and the Employee has signed and executed this agreement, both in duplicate.


**BERTIE COUNTY**

BY:   
J. Wallace Perry, Chairman

**EMPLOYEE**

  
Scott T. Sauer

**ATTEST:**

CLERK:   
Misty Gibbs

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

  
Finance Officer

## **FRANCHISE FEE**

Mr. Whitehurst discussed the proposed increase for franchise fees for medical transport.

Commissioner Smith introduced a **MOTION** to increase the franchise fee for medical transport companies to \$2500.00. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

## **PUBLIC COMMENTS CONTINUED**

There were no public comments.

## **DISCUSSION CONTINUED**

## **CONTRACT FOR COURTHOUSE ROOF**

Interim County Manager Whitehurst discussed the proposal from B&M for repairs to the courthouse roof in the amount of \$85,522.79.

Commissioner Harrell introduced a **MOTION** to approve the contract with B&M for repairs to the courthouse in the amount of \$85,522.79. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

Commissioner Harrell introduced a **MOTION** to authorize the chairman to sign the loss statement for this matter. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

Mr. Whitehurst stated that a quote of \$9120.00 had also been received to replace the gutters at the courthouse. Mr. Whitehurst stated that this work could not be done until after the courthouse is painted, but wanted to let the Board know it would be faced with that approval later.

## **RECESS**

Chairman Perry recessed the meeting until 1:45 PM for lunch.

## **RECONVENE**

The Bertie County Board of Commissioners reconvened at 1:45 PM in the Commissioners Room with the following members present or absent:

Present:	J. Wallace Perry, Chairman Charles L. Smith, Vice-Chairman Rick Harrell John Trent Ronald Wesson
Absent:	None
Staff Present:	Interim County Manager John Whitehurst

Assistant County Manager Misty J. Gibbs

Chairman Perry opened the meeting.

**DISCUSSION CONTINUED**

**EMERGENCY MEDICAL SERVICES PROPOSALS**

Emergency Management Coordinator Mitch Cooper and Interim County Manager Whitehurst discussed the proposals received for emergency medical services.

Staff went through each individual proposal and discussed pricing and details of the proposals. Mr. Whitehurst stated that Bertie rescue had bid on the service, but had failed to furnish the required financial information.

After in-depth discussion of each proposal, Commissioner Trent introduced a **MOTION** to negotiate for a contract with First Med to provide EMS services. Commissioner Smith **SECONDED** the motion. The **MOTION PASSED** unanimously.

**ADJOURN**

Chairman Perry adjourned the meeting.

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J. Wallace Perry, Chairman

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Misty J. Gibbs, Clerk to the Board